

GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA



MINISTRY OF URBAN DEVELOPMENT AND HOUSING
SRI LANKA LAND DEVELOPMENT CORPORATION

BIDDING DOCUMENT

**SUPPLYING, FABRICATING AND FIXING
OF
ALUMINIUM DOORS AND WINDOWS
FOR
PROPOSED ADDITION & ALTERNATION FOR WORKSHOP
AT KIRIMANDALA MAWATHA**

PROCUREMENT NO. : S/230/24

CLOSING DATE : 21ST MAY 2024 AT 13:30 HRS

Sri Lanka Land Development Corporation

No. 03, Sri Jayewardenepura Mawatha

Welikdada

Rajagiriya

Tel. No. ; 0112866832 Fax No. : 0112871637 Email : dananjaya@slrldc.lk

MAY -2024

Section – 1

INSTRUCTIONS TO BIDDERS

Notes:

Instructions to Bidders shall be read in conjunction with Bidding Data under Section 5 (Volume 2). Matters governing the performance of the Contractor, payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included under Section 3 – Conditions of Contract (Volume 1) and Contract Data under Section 5 (Volume 2). However, some information is reproduced in this section to facilitate the bidders to price their bids.

Instruction to Bidders will not be part of the Contract and will cease to have effect once the Contract is signed.

Note:

Please refer the ICTAD standard Bidding Document Procurement of Works, ICTAD/SBD/03, Second Edition-January 2007 (not attached with this document) for the following sections.

Section 01 – Instructions to Bidders

Section 02 – Standard Forms (Contract)

Section 03 – Conditions of Contract

Section 04 – Form of Bid Qualification Information

MINISTRY OF URBAN DEVELOPMENT & HOUSING



Sri Lanka Land Development Corporation Invitation for Bids (IFB)

SUPPLYING, FABRICATING AND FIXING OF ALUMINIUM DOORS AND WINDOWS AT PROPOSED ADDITION AND ALTERNATION FOR WORKSHOP AT KIRIMANDALA MAWATHA

Sri Lanka Land Development Corporation under the Ministry of Urban Development and Housing is carrying out a project for Addition and Alternation for Workshop at Kirimandala Mawatha.

The Chairman of Department Procurement Committee of the Sri Lanka Land Development Corporation (SLLDC) now invites sealed bids for Supplying, Fabricating and Fixing of Aluminium Doors and Windows for Addition and Alternation for Workshop at Kirimandala Mawatha.

1.

Procurement No	Description of Goods	Required Bid Security	CIDA Grading
S/230/14	Supplying, Fabricating and Fixing of Aluminium Doors and Windows for Addition and Alternation for Workshop at Kirimandala Mawatha.	Rs.15,000.00	C8 or SP4 or above

2.

Bidding will be conducted through Limited Competitive Bidding (LCB) procedure.

3.

Interested eligible bidders may obtain further information from Deputy General Manager (Construction), Sri Lanka Land Development Corporation, Tel 0112862438, Fax 0112867516, and inspect the bidding documents at the office of Deputy General Manager (Supplies & Stores), Sri Lanka Land Development Corporation during the office hours, **from 09th May 2024 to 20th May 2024**

4.

A complete set of Bidding Document in English language may be purchased by interested bidders on the submission of a written application to the Deputy General Manager (Supplies & Stores), Sri Lanka Land Development Corporation (SLLDC) during working days **from 09th May 2024 to 20th May 2024** upon payments of a non-refundable fee of **Rs. 1,000.00** The method of payment will be cash to, Sri Lanka Land Development Corporation.

5. Bids shall be delivered in duplicate will separately sealed to the address given below.

Chairman,
Procurement Committee,
Deputy General Manager (Supplies & Stores)
Sri Lanka Land Development Corporation,
No.03, Sri Jayawardanapura Mw,
Welikada, Rajagiriya.

Before **21st May 2024** at 13.30 hrs. Late-bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend.

6. Bid shall be valid from **21st May 2024** to **23rd July 2024**
7. All Bids shall be accompanied by a bid security of Rs: **15,000.00**. Bid security shall be from a licensed commercial bank operating in Sri Lanka (approved by the Central Bank of Sri Lanka). It shall be irrevocable and unconditionally encashable upon the first written demand by the employer. Bid security shall be valid **21st May 2024** to **06th August 2024** Cash Bond also could be submitted (Bidder Could pay cash to cashier, SLLDC and attach receipt to the bid).
8. Bidders are instructed to clarify any matter regarding this procurement by,
Deputy General Manager (Supplies),
Sri Lanka Land Development Corporation,
No. 03 Sri Jayawardanapura Mawatha,
Welikada,
Rajagiriya.
Tel- 0112866832
Fax- 0112871637
Email- adananjaya@sllrdc.lk
Web- www.landreclamation.lk

FORM OF BID

Name of Contract: Supplying, Fabricating and Fixing of Aluminium Doors and Windows for Addition and Alternation for Workshop at Kirimandala Mawatha

Gentlemen:

1. Having examined the Standard Bidding Document – Procurement of Works – Minor Contacts (ICTAD/SBD/03 – Second Edition, January 2007) Specifications, Drawings and Bills of Quantities and Addenda for the execution of the above named work, we the undersigned the offer to execute and complete such works and remedy any defect therein in conformity with the aforesaid conditions of Contract, Specifications, Drawings, Bill of Quantities and addenda for the sum of Sri Lankan Rupees.
.....(SLR.....
..... Excluding Taxes) or such other sums as may be ascertained in accordance with the said Conditions.
2. I/We acknowledge that the Contract Data forms part of our Bid.
3. I/We undertake, if our Bid is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Engineer’s notice to commence, and to complete the whole of the works comprised in the Contract within the time stated in the Contract Data.
4. I/We agree to abide by this Bid until the date specified in ITB Clause 16[insert date], and it shall remain binding upon us and may be accepted at any time before that date.
5. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding Contract between us.
6. I/We understand that you are not bound to accept the lowest or any bid you may receive.
7. I/We certify/confirm that we comply with the eligibility requirements as per ITB Clause 3 of the Bidding Documents.

Dated this day of20..... Signaturein the capacity of duly authorized to sign bids for and on behalf of *(in block capitals or typed)*

Witness

Signature:

Address :

Witness :

Read Only

Section - 5

BIDDING DATA AND CONTRACT DATA

BIDDING DATA

1. The Employer

Name : Sri Lanka Land Development Corporation

Address : No.03, Sri Jayawardanapura Mawatha, Welikada, Rajagiriya
2. Scope of Work : Supplying, Fabricating and Fixing of Aluminium Doors and Windows for Addition and Alternation for Workshop at Kirimandala Mawatha
3. Time for Completion : **14 days** from the commencement date
4. Commencement date shall be **03 days** from the letter of acceptance.
5. The following information shall be provided:
 - (a) Detail of Company Registration
 - (b) VAT Registration number
 - (c) Experience in similar nature of work
 - (d) Experience in works of a similar nature and size of each of last five years as documents proof.
6. The Bid shall be submitted to:

Deputy General Manager (Supplies & Stores),
Sri Lanka Land Development Corporation,
No.03, Sri Jayawardanapura Mawatha,,Welikada, Rajagiriya.
7. The deadline for submission of Bids shall be on or before **1.30 p.m. on 21st May 2024**
The Tenders will be opened immediately thereafter at the above address
8. The amount of Performance Security is 5% of the Initial Contract Price from a reputed Commercial Bank operating in Sri Lanka (approved by the Central Bank of Sri Lanka). It shall be irrevocable and unconditionally encashable upon the first written demand by the employer. Shall be valid until 28 day beyond the expiry date of the intended completion date.

9. Bid Price : VAT component shall not be included in the rates.
VAT component shall be shown separately at the end of the BOQ.
The Contract is not subjected to price adjustment.
10. Award of Contract: SLLDC reserves the right to accept or reject any quotation.
11. SLLDC reserves the right to increase or decrease the BOQ quantities requirement by 10% without any change to the unit price.
12. Bidders are instructed to clarify any matter regarding the above contract by contacting Deputy General Manager (Construction), Sri Lanka Land Development Corporation, Tel: 011- 2862438, Fax:011-2867516.
13. Work to be proceeding after inspection of samples as per the site measurement and approval by the Project Architect. (***Samples to be provided with the Bid***)
14. Electricity required for the work shall be provided by the SLLDC.
15. Accommodation shall not be provided by SLLDC.

CONTRACT DATA

(Please note that the Clause nos. given hereunder are that of Conditions of Contract)

- (1.1.8) The Employer is: Name : **Chairman / SLLRDC**
Address : **No. 3, Sri JayawardenepuraMawatha, Welikada, Rajagiriya**
Name of Authorized Representative : **General Manager (SLLDC)**
- (1.10) The Engineer is: Name : **Deputy General Manager (Construction)**
Address : **No. 3, Sri JayawardenepuraMawatha, Welikada, Rajagiriya**
- (1.1.21) The Works consists of **Supplying, Fabricating and Fixing of Aluminium Doors and Windows for Addition and Alternation for Workshop at Kirimandala Mawatha.**
The Site is located at **Kirimandala Maratha, Narahenpita**
- (1.1.14) The Intended Completion Date for the whole of Works **14 Days from the Commencement date.**
- (4.4) The Performance Security shall be 5 percent of the Initial Contract Price.
- (6.4) Liquidated Damage: **Rs. 3,000/= per day**
Maximum amount of Liquidated Damage: **10% of Initial Contract Price**
- (8.1) The Defects Liability Period is **365 Days.**
- (10.3) The retention from each payment shall be **10** percent of the certified work done.
The limit of retention shall be **05** percent of the Initial Contract Price.
- (13.1) Minimum Insurance Cover per occurrence is Rs. 1,000,000.00 and Number of occurrence shall be unlimited.

LABOUR DISCIPLINE & BEHAVIOUR

1. Workers shall be worked as per the rules and regulations of the corporation.
2. List of workers assigned for this work (Including their permanent address, copies of National Identity cards) to be submitted to the Project Engineer.
3. The project Engineer reserves the right to dismiss any kind of manpower who is not suit the site in any ways.
4. Contractor should not allow his employees who may found to be a threat to the National Security. If any kind of situation arise, Contractor is fully responsible for the same.

PAYMENTS

1. Method of payments shall be Measure and pay basis.
2. Bills with two copies shall be forwarded to Project Engineer.
3. Project Engineer reserves the right to full or Partial payment of the bill with considering the specifications & Drawings.
4. All the payment will be made with cross cheques by the Snr. Accountant (Payment) of the Finance Division 3rd Floor at SLLDC New Head Office Building

Environmental Management System

- The contractor shall comply fully with all Sri Lankan laws and regulations relating to environmental protection, mitigating measures for reducing environmental impacts and remedial works on completion of the works during the whole period of the works.
- The contractor shall understand the SLLDC Environmental Policy and practice during construction works until the end of defect liability Period
- The contractor shall make every effort to minimize the harmful effects of transport to and from site in particular vehicle emissions, noise and control of dust on roads. Collect all excess construction materials, domestic and industrial waste, fuel, chemicals and other matters.
- The contractor shall collect waste material, food wastes and garbage and dumped to the disposal location situated in the construction premises. No waste shall be dumped in areas other than those approved by the engineer.
- Use electricity and water in an effective and efficient manner.

Occupational Health and Safety Management System

- The contractor shall implement the work to ensure the occupational health and safety of his employees and it shall comply with the standards and regulations in force in the country which applicable to the construction safety guidelines in industry.
- The contractor shall responsible for the occupational health and safety on employees and his sub-contractor's employees working on behalf of them.
- The contractor shall understand the SLLDC Occupational Health & Safety Policy and practice during the construction works until the end of the defect liability Period.

Read Only

Section – 6
SPECIFICATIONS

TECHNICAL SPECIFICATIONS

SCA/ 4/ I – 3 rd Edition	Specifications for Building Works Volume I [3rd edition (revised) – July 2004]
SCA/ 4/ II	Specifications for Building Works Volume II [2nd edition (revised) – Oct. 2001]
SCA/3/2	Specification for Water Supply , Sewerage and Storm Water Drainage Works, Sri Lanka (Revised) - April 2002).

GENERAL SPECIFICATION

1. Payments of work done as per the approved BOQ.
2. Sizes stated in the drawings are architectural requirement. The contractor to visit the site and measure the actual measurements prior to the fabrication.
3. The contractor shall thoroughly read and be conversant with the full description of Workmanship and materials as described in the specification of works for respective item of work/trades prior to the preparation of the tender.
4. Contractor should furnish all relevant Shop drawings, Method Statements and Construction Programme forwarded for the Engineer before commencement of works.
5. After completion of the work, As built Drawings shall be provided.
6. The rate for each item shall include the following,
 - a. Labour and all costs in connection.
 - b. Materials and goods including all costs in connection.
 - c. Samples to be submitted for the approval and testing of materials for quality control.
 - d. Cutting fitting and fixing materials installing fabricated unit in position. All temporary works, tools, equipment and plant and builders work including making good areas of the proposed building broken or damaged as result of works by sub-contractor.

- e. Transporting to the site and keep in safe storage.
- f. Protecting and cleaning of works during and after constructions.

TECHNICAL SPECIFICATIONS

1.0 Materials

All materials and equipment shall always be new and delivered on site with maker identification labels intact. Where no specific kind or quality of material has been specified, materials and equipment of highest quality and most suited for the application concerned and available at time shall be supplied. When call for by the Engineer, samples of the materials shall be submitted for prior approval of its suitability and application for the works undertaken.

2.0 Powder Coating

Powder coating shall be carried out using pure Polyester powder with proper and appropriate pre- treatment to a thickness of not less than 60 – 80 Microns, measured on all significant surfaces.

3.0. Wind Loading

The fabricated Aluminium Partitions, Aluminium doors and windows shall be capable of withstanding a wind pressure load not less than 1500 Pascals (75 M.P.H.)

4.0. Weather Stripping

Weather stripping shall be of Woven Wool Piles on Cloth and/ or Virgin Vinyl Plastic type.

5.0. Screws Nuts etc.

All screws, nuts, washers, bolts, rivets and other fastening devices should be of stainless steel, Aluminium alloy fasteners may be used in lieu of stainless steel fasteners with the written approval of the Engineer.

The straps slips brackets hangers screws bolts, reverts and other miscellaneous fixing devices shall manufactured from the following stainless steel comply with BS 6105 Aluminium Alloy having mechanical strength properties leaf equal to that of the Aluminium frame.

6.0. Ironmongery

Ironmongery used shall satisfactorily perform the function for which it is intended. They shall be of Aluminium die cast alloy, stainless steel or other non-corrosive materials compatible with Aluminium. The Engineer shall duly approve all items of ironmongery before fixing in position.

Hinges and fasteners shall be metal alloy compatible with Aluminium locks shall be mortise locks in approved quality.

Plastics or synthetic rubber membrane has to be used between the glass and the frame where necessary.

7.0 Caulking or Sealing

Approved Caulking compound or sealing compound shall be applied in the rebate between the frame and the adjustment wall. This compound is to be applied with pressure, with a suitable caulking / sealing gun, to ensure a thoroughly water tight installation.

8.0 Standards

Aluminium Extrusion Section shall be Powder coated. They shall be joined, erected and finished as per BS 5286.

STANDARD OF WORKMANSHIP

- a) The standard of workmanship shall be of first class quality in accordance with accepted trade practices. Except as specified otherwise, manufacturers and suppliers' recommendations on the installation of materials shall be obtained and followed in such a manner that will ensure the best and desired results.
- b) All supervisory staff and workman used in the execution of work shall be experienced tradesman, skilled in their particular class of work and registered or certified where such qualification is required by law
- c) Erection

All erections shall be straight, plumb and level without spring and twisting and securely anchored in place in accordance with manufacture's recommendations or details. After installation, doors and windows may be adjusted, if necessary, for efficient operation.

Section – 7
BILL OF QUANTITIES

Read Only

Section – 8

DRAWINGS

Read Only

Section – 9

STANDARD FORMS [BID]

Notes on Standard Forms:

- *Bidders shall submit the completed Form of Bid Security as appropriate in compliance with the requirements of the bidding documents.*
- *Bidders should not complete the Form of Agreement at the time of preparation of bids.*
- *The successful bidder will be required to sign the Form of Agreement, after the award of contract.*
- *Any corrections or modifications to the accepted bid resulting from arithmetic corrections, acceptable deviations, or quantity variations in accordance with the requirements of the bidding documents should be incorporated into the Agreement.*
- *The Form of Performance Security, Form of Advance Payment Security and Form of Retention Money Guarantee should not be completed by the bidders at the time of submission of bids.*

FORM OF BID SECURITY

[This Guarantee form shall be filled in accordance with the instructions indicated in brackets].....[insert issuing agency's name, and address of issuing branch or office]

Beneficiary: General Manager, Sri Lanka Land Development Corporation
No. 03, Sri Jayawardenapura Mawatha, Welikada, Rajagiriya

Date:[insert (by issuing agency) date]

BID GUARANTEE NO.:[insert by issuing agency number] We have been informed that[insert (by Issuing Agency) name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated[insert (by issuing agency) date] hereinafter called "the Bid") for the execution of [insert name of Contract] under Invitation for Bids No.
.....[insert IFB number] ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures]
.....[insert amount in word] upon receipt by us of your first demand in writing accompanied by a Written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions because the Bidder:

- a) Has withdrawn its Bid during the period of bid validity specified; or
- b) Does not accept the correction of errors in accordance with the Instructions to Ridden (hereinafter "the ITB") of the Ira; or
- c) Having been notified of the acceptance of its Bid by the Employer/Purchaser during the period of bid validity, (i) tills or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITS.

This Guarantee shall expire: (a) lithe Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to (insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

Signature of authorized representative