

Sri Lanka Land Development Corporation

DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA
MINISTRY OF URBAN DEVELOPMENT, CONSTRUCTION AND HOUSING
SRI LANKA LAND DEVELOPMENT CORPORATION



BUDDING DOCUMENT
FOR
SUPPLY OF ODOR (ODOUR) CONTROL SUBSTANCE
For Waste Park, Kerawalapitiya

PROCUREMENT NO: S/122/25

CLOSING DATE: 16/05/2025 at 13:30 Hrs

Sri Lanka Land Development Corporation

No.03, Sri Jayawardanapura Mawatha

Welikada

Rajagiriya

Tel.No. 0112866832 Fax.No 0112871637 Email : supplies.slrdc@gmail.com

29/04/2025

INSTRUCTIONS TO BIDDERS

Note

The Bidder shall submit the bid using the Bid Forms attached. These forms must be completed without any alterations to its format and no substitute shall be accepted. All blank spaces shall be filled in with the information requested.

Note

Instructions to Bidders given in the standard Bidding Document published by the Department of The Public Finance of The Ministry of Finance and Planning (**NPA/SBD/GOODS/01**) shall apply and takes precedence for any instructions not covered in this document. Any instruction that is not clear or contradictory with the Standard Bidding Document shall be clarified by the Bidder at the pre-bid meeting scheduled on **07/05/2025** at 10.00 hrs at the Conference Room of SLLDC, No.03, Sri Jayawardanapura Mawatha, Welikada, Rajagiriya.

SCOPE OF WORK

The Successful bidder should undertake the supplying of an appropriate substance (Chemical) to mitigate the generation of unhealthy / unpleasant odor generates from the process of converting bio – degradable waste accepted from the local government authorities in to compost fertilizer at the waste management park at Kerawalapitiya in Wattala, managed by SLLDC



Invitation for Bids (IFB)

Sri Lanka Land Development Corporation

Supply of Odor (Odour) Control Substance

Procurement: S/122/25

1. Deputy General Manager (Wetland Management), on behalf of the Sri Lanka Land Development Corporation (SLLDC) invites seal bids from eligible and qualified bidders for Supply of Odor Control Substance. [S/122/25]

Procurement No	Description	Bid Security
S/122/25	<i>Odor (Odour) Control Substance</i>	Rs. 100,000.00

2. Bidding will be conducted through the Limited Competitive Bidding (LCB) procedures.
3. Interested eligible bidders may obtain further information from Deputy General Manager (Wetland management) of Waste Management Unit of Sri Lanka Land Development Corporation at No. 03, Sri Jayawardanapura Mawatha, Welikada, Rajagiriya. Tel: 011-2871316, Fax: 011-2868001 and inspect the bid Documents at the office of Deputy General Manager (Wetland management) on any working day between **09:00 – 15:30** hrs during the period from 29/04/2025 to 15/05/2025.
4. The complete set of Bidding document in English Language may be purchased by interested bidders from supplies Division at Sri Lanka Land Development Corporation during Working days **09:00 – 15:30** hrs during the period from 29/04/2025 to 15/05/2025 up on payment of a non-refundable fee Rs. 3,500/-. The method of payment will be in cash to Sri Lanka Land Development Corporation.

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5. Qualifications requirements include.

- *Being actively engaged as a local agent or an authorized representative, in supply of odor control substance for the past 02 years (2023-2024) in Sri Lanka*
- *Having a local agent for the quoted brand, who had been operating & providing after sales services in Sri Lanka for the quoted brand of the substance for the last 02 years (2023-2024) and is in possession of facilities to provide after sales service (Products to be purchased outside of Purchaser's Country).*

6. Bids shall be delivered with duplicate separately sealed to the address below on or before **13:30 Hrs on 16/05/2025**. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be opened in the presence of the bidder's representative who choose to attend in person.

1. All bids must be accompanied by a Bid Security in the sum total of amounts indicated in Bid Document in the form of Bank Guarantee issued from a Bank registered under Central Bank of Sri Lanka.

Bid security shall be valid from 16/05/2025 to 15/08/2025. (90 Days)

2. The address referred to above is :

Supplies Division

Sri Lanka Land Development Corporation

No.03, Sri Jayawardanapura Mawatha,

Welikada, Rajagiriya

Sri Lanka

Bid Submission Form

(The bidder shall fill in this form in accordance with the instruction indicated No alterations to its format shall be permitted and no substitutions shall be accepted)

Date:..../...../2025

NCB No: S/122/25

To:

We, the undersigned, declare that:

- a) We have examined and have no reservation to the Bidding Documents, including addenda No:
.....[Insert the number and issuing date of each Addenda]
- b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedule(S) specified in the Contract Data, the following Goods and Related Services.....
.....
.....
.....
.....[Insert a brief Description of the Goods and Related Services]
- c) The total price of our Bid, **excluding and discounts** offered in item (d) below is:.....
.....
.....[Insert the total bid price in words and figures, indicating the various amounts and the respective currencies]
- d) The discounts offered and the methodology for their applications are:
Discounts. If our bid accepted the following discounts shall apply.....
.....
.....[Specify in detail each discount offered and the specific item of the Schedule Of Requirements to which it applies]

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Methodology of Application of the Discounts. The discounts shall be applied using the following method.....

.....
.....
.....

.....[Specify in detail the method that shall be used to apply the Discounts]

e) Our bid shall be valid for the period time specified in BDS, from the date fixed for the bid submission deadline in accordance with IFB and it shall remain binding upon us and may be accepted at any time before the expiration of that period:

f) If our bid is accepted we commit for retention in accordance with BDS for the due performance of the contract

g) We including any subcontractors or suppliers for any part of the contract, have nationally from eligible countries.....

.....
.....
.....

.....[Insert the nationality of the Bidder, including that of all parties that comprise the Bidder, if the Bidder is a Joint Venture, and the nationality each subcontractor and supplier]

h) Our firm, its affiliates or subsidiaries – including and subcontractors or suppliers for any part of the contract – has not been declared in eligible by the Bank under the Purchaser's country laws or official regulations.

i) The following commissions, guaranties or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract:

[Insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission of gratuity]

Name of Recipients	Address	Reason	Amount
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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- j) (If none has been paid or is to be paid, indicate “None”)
- k) **We understand that bid, together with your written acceptance there of included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.**
- l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed.....(Insert signature of person whose name and Capacity are shown)

In the capacity of
..... *[Insert legal capacity of person of person signing the Bid Submission Form]*

Name.....*[Insert complete name Of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of :

.....
.....*[Insert complete name of Bidder]*

Dated onday of*[month]*.....*(Yr)**(Insert date of Signing)*

Bidding Date Sheet (BDS)

- 1) The Purchaser is
Name : Sri Lanka Land Development Corporation
Address : No.03, Sri Jayawardanapura Mawatha, Weikada, Rajagiriya
- 2) The Contract consist of : **Supply of Odor (Odour) Control Substance**
Location : **Kerawalapitiya Waste Park**
- 3) Contract Period : Twelve (12) months from the date of letter of Acceptance
- 4) The Source of funds : Funds generated from the waste park at Kerawalapitiya Project
- 5) The following information shall be provide
 - Vat registration No
 - Legal Status (Sole proprietor, Partnership, Company etc.)
 - A Copy of Business registration form
 - A company secretary certified copy of form 20 (If applicable)
 - Total work performed for each of the last Two years
 - A copy of recent manufacture's authorization (If applicable)
 - Any other
- 6) Purchaser's address for the purpose of clarification is
 - Name : Deputy General Manager (Wetland Management)
 - Address : SLLDC, No.03, Sri Jayawardanapura Mawatha, Weikada, Rajagiriya
 - Tel : 011-2871316
 - Fax : 011-2871316
 - E-mail : sllrdc.wastepark@gmail.com
- 7) The Language of the bidding document shall be in English
- 8) VAT component shall not be included in the rates. The amount written
 - In the Form of Bid shall be without VAT. However VAT component
 - Shall be shown separately at the end of the priced BOQ
 - **NBT will not be paid separately**
 - **The Contract is not subjected to price adjustment**
 - **The bidding currency should be in Sri Lankan Rupees**
- 9) SLLDC reserves the right to increase or decrease the quantities

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Requirement by 20% without any change to the unit price.

- 10) Bid shall be valid from 16/05/2025 to 15/07/2025
(60 days)
- 11) Bid security shall be
- For an amount Rs.100,000/-
 - Valid from 16/05/2025 to 15/08/2025 (90 Days)
 - From a license commercial bank operating in the Sri Lanka (Approved by the central bank of Sri Lanka)
- 12) Purchase's address for the Bid submission as
- Name : Deputy General Manager (Supply)
 - Address : SLLDC, No.03, Sri Jayawardanapura Mawatha, (Welikada, Rajagiriya)
 - Tel : ++094 11 2866832
 - Fax : ++094 11 2862457
 - E-mail : supplies@sllrdc.lk
- 13) Contract Name : Supply of Odor (Odour) Control Substance
Procurement No : S/122/25
- 14) The deadline for the
Submission of bids shall be : **13:30 hrs on 16/05/2025**
- 15) The amount of retention : 10% of each monthly payment
- 16) A pre-bid meeting will be held on 07/05/2025 at 10:00 hrs at
The Conference room of SLLDC, No.03, Sri Jayawardanapura, Mawatha,
Welikada, Rajagiriya

Contract Data

(Please note that the Clause not give hereunder are that of Conditions of Contract)

1) The Purchaser is

Name : Sri Lanka Land Development Corporation
Address : No.03, Sri Jayawardanapura Mawatha, Welikada,
Rajagiriya.
Name of Authorized representative : General Manager (SLLDC)

2) Contract consist of : Supply of Odor (Odour) Control Substance

3) Final Destination : Waste Management Park at Kerawalapitiya

4) The start date shall be : Within 10 days after issuing the letter of Acceptance
and purchasing order (PO)

5) The intended completion : After Twelve (12) months from the date of acceptance
of contract

6) The retention from each payment shall be 10 Percent of the monthly bill value

General Conditions

- i. Supplier should be a registered company in Sri Lanka and a certified copy of the registration should be submitted along with the offer.
- ii. Copies of certificate/s and/or approval/s issued by the relevant authority/authorities (including “Central Environmental Authority” [CEA], “Department of Animal Production & Health” [DAPH] and “National Plant Quarantine Service” of Department of Agriculture (If required) for using the substance in Sri Lanka
- iii. Recent test report/s on product tested in recognized government laboratory/ies (eg: ITI, CE, SLSI etc.) must be submitted with the bid.
- iv. Products complying with DIN UI.2796 or similar are preferred.
- v. At least three (3) recommendation letters on product of its satisfactory utilization of odor controlling including their type of use issued by the end users (Government organization are highly preferred)
- vi. The price quoted should include **all the cost** associated until delivered to the Kerawalapitiya Waste Park Site (Cost per unit)
- vii. The agreement will be prepared as a supplying quantity to treat 16,780 MT of Degradable Waste per month for 12 months to the final destination.
- viii. Pack size and climate condition of the storage facility should be clearly indicated.
- ix. A product brochure / user manual in English includes the product preparation , applying techniques, permissible weather conditions (for both applying & storing), types of waste to be used , safety precautions etc , must be submitted with the bid.
- x. SLLDC has the authority to terminate the agreement without any prior notice.
- xi. With the first delivery of the substance, full comprehensive training should be provide by the Head of Waste Management Unit. The training should include safety precautions, handling , storage of the product , etc, with an onsite demonstration.
- xii. The written confirmation of authorization to sign on behalf of the bidder shall consist of
 - A power of attorney
 - A board resolution or
 - A letter of Authorization written on the bidder letter head in case of a sole proprietorship

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Price schedule – (Substance to treat 7,500 MT of Degradable Waste per month)

Date:							
NCB:							
1	2	3	4	5	6	7	8
Line Item No	Description	Country of Origin	Delivery Date	Unit of Measure	Quantity	Unit Price(Rs.) to delivery to final description	Total amount(Rs.) (Column 6*7)
1							
2							
VAT (Rs.)							
Total including VAT(Rs.)							

.....
[Bidder's Name]

.....
[Bidder's Authorized Signature]

.....
[Bidder's Authorized Rubber Stamp]

Technical Specifications and Terms

- i. All the technical data including **dilution factor, application rate and application intervals** should accompany the quote.
- ii. The form of the product (Liquid, Powder, granules....etc.) and product content (Bacteria, enzyme, chemical..... etc.) should be indicated.
- iii. It is expected to control odor (Odour) causing compounds such as **Hydrogen, Sulfide, Ammonia, Mercaptan, Skatole, Ethyl Sulfide, Methyl Sulfide, Thiocresol...etc**
- iv. There shouldn't be any negative residual effect on our final product (ie. Compost fertilizer) due to usage to this substance.
- v. There shouldn't be any health hazards on the people who are either spraying the substance or those who are involved in the subsequent compost production process.
- vi. There **shouldn't be any adverse effect on the flora and fauna** in surrounding area.
- vii. It should be a **non-inflammable, and non-corrosive** substance
- viii. **Shelf life** on the products should be more than 12 months.
- ix. Should be able to store under room temperature.
- x. Country of origin & manufacturing should be indicated.

1. Delivery Schedule

- i. The supplier must deliver the requested quantity to the Kerawalapitiya Waste Park within 10 days after issuing the purchasing order (PO)

2. Payments and Retention

- i. Payments will be made within 30 days of delivery (Issuing GRN) of complete stock per month
- ii. Ten percent (10%) of the each payment will be retained as a security for three (3) months and then will be released with the recommendation of the head of the waste management division, on the written request of the supplier.

Bid security (Bank Guarantee)

[The Bank shall fill in this Bank Guarantee Form in accordance with the instructions indicated.]

.....
[Bank's Name and Address of Issuing Branch or Office]

Beneficiary : *[Name and Address of Purchaser]*

Date :

BID GUARANTEE No :

We have been informed that *[name of the bidder]* (hereinafter called "the Bidder") has submitted to you its bid dated (hereinafter called "the Bid") for the execution of *(name of contract)* under invitation for Bids No. *(IFB number)* ("the IFB")

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the Bidder, we *(name of Bank)* hereby irrevocably undertake to pay you any or sums not exceeding in total an amount of *(amount in figures) (amount in words)* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- a) Has withdrawn its Bid during the period of bid validity specified by the Bidder in the Form of Bid ; or
- b) Having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity. (i) fails or refuses to execute the Contract Form; or (ii) fails or refuses to furnish the performance security, if required, in accordance with the Instructions to Bidders.

This guarantee will expire:

- a) if the Bidder is the successful bidder, upon our receipts of copies of the contract signed by the Bidder and the performance security issued to you upon the instructions of the Bidder ; or
- b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder of the name of the successful bidder ; or (ii) twenty – eight days after the expiration of the Bidder's Bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

Sri Lanka Land Development Corporation

The Manager

Date

.....

APPLICATION FOR A BANK GUARANTEE

Name of Applicant :

Telephone Number :

Address :

Occupation/Nature of Business :

Full Name's of Proprietor /
Partners/Directors :

Type of Guarantee : Tender/Credit Purchase/Advance Payment/Retention
(Delete as appropriate) Other (given details) :

Amount of Guarantee :

Amount in words :

Name of Guarantors/ :

Indemnities: (if any) :

Name & Address of the Beneficiary :

Purpose :

Validity Period :

I/We apply for the issue of the above mentioned Bank Guarantee and agree to abide by the following terms and conditions –

1. Claims will be payable by us on demand by the Bank
2. Commission at the rate of.....per centum per annum or as such other higher rates as may be fixed by the Bank from time to time will be payable to the bank together with legal fees and any other charges as may be decided by the Bank from time to time.
3. The above facility will be addition to my/our existing obligations to the Bank.
4. The Bank will informed of any changes made by me/us in the contract or any change in my/our financial position or if I/We obtain additional Guarantees from other Bank.
5. Please debit your commission and charges to Account No:..... at
..... Branch

.....

Applicant/s Signature/s