



DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

MINISTRY OF TRANSPORT, HIGHWAYS AND URBAN DEVELOPMENT
SRI LANKA LAND DEVELOPMENT CORPORATION



BIDDING DOCUMENT

THREE (3) YEARS COMPREHENSIVE MAINTENANCE AGREEMENT
FOR VIDEO WALL DISPLAY SYSTEM AT RTC

PROCUREMENT NO : S/180/26

CLOSING DATE : 08th July 2026 13.30Hrs

Chairman,
Procuring Entity
Sri Lanka Land Development Corporation
No. 03, Sri Jayewardenepura Mawatha
Welikdada
Rajagiriya.

Tel. No. : 0112866832 Fax No. : 0112871637 Email : supplies@slrldc.lk

June - 2026

REQUEST FOR BID (RFB)

MINISTRY OF TRANSPORT, HIGHWAYS AND URBAN DEVELOPMENT

SRI LANKA LAND DEVELOPMENT CORPORATION

THREE (3) YEARS COMPREHENSIVE MAINTENANCE AGREEMENT FOR VIDEO WALL DISPLAY SYSTEM AT RTC

Contract (Bid) No: S/180/26

1. The Chairman, Procuring Entity, on behalf of the Sri Lanka Land Development Corporation (SLLDC), invites sealed bids from eligible and qualified bidders to carry out **Three (3) Years Comprehensive Maintenance Agreement for Video Wall Display System at RTC** established under the Integrated Flood Management System for a period of three (3) consecutive years.
2. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the following requirements.
 - Three (3) years or above experience undertaking comprehensive maintenance services of LED video wall display system, Video Wall Control Software (CMS) with relevant accessories, HDMI IP encoders, HDMI IP decoders, network switches, cable management, computer, monitors, online UPS (10kVA) and etc.
3. Bidding will be conducted through National Competitive Bidding.
4. Interested eligible bidders may obtain further information from Deputy General Manager (Urban Water Management), via slldcurwm@gmail.com and inspect the Procurement Documents at the address given below from 09:00 hrs to 15:30 hrs.

Deputy General Manager (Supplies & Store)
Sri Lanka Land Development Corporation
No. 03, Sri Jayawardenapura Mawatha,
Welikada, Rajagiriya.

5. A complete set of Bidding Documents may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a non-refundable fee LKR. 3,500/=. The method of payment will be Cash and payment can be made to our Cashier located in Finance Division, 03rd Floor, SLLDC.

Deputy General Manager (Supplies & Store)
Sri Lanka Land Development Corporation
No. 03, Sri Jayawardenapura Mawatha,
Welikada, Rajagiriya

6. Sealed bids must be delivered in duplicate to the address below at or before 13.30 hrs on **08th July 2026**. Late bids shall be rejected. Bids will be opened in the presence of the bidders or representatives who choose to attend in person or virtually at the address below at **13:30hrs on 08th July 2026**. All bids shall be accompanied by a Bid Security of Rupees Seventy Five Thousand (Rs.75,000/-) issued in favour of the General Manager, Sri Lanka Land Development Corporation, and valid upto **04th November 2026** from the closing date of bids (119 days).

The bid security shall be from a licensed commercial bank operating in Sri Lanka and approved by the Central Bank of Sri Lanka. It shall be irrevocable and unconditionally encashable upon the first written demand by the employer. Cash Bond also could be submitted (Bidder Could pay cash to cashier, SLLDC and attach receipt to the bid).

The Chairman
Procuring Entity
Sri Lanka Land Development Corporation,
No. 03, Sri Jayawardenapura Mawatha,

Welikada, Rajagiriya.

7. A pre-bid meeting will be held on **30th June 2026 at 10.00 hr. in Meeting Room, Urban Water Management Division, 2nd floor, Urban Water Management Centre Building, No 260, Lake Drive, Colombo 05** and followed by a site visit

The Chairman

Procuring Entity

Sri Lanka Land Development Corporation,

No. 03, Sri Jayawardenapura Mawatha,

Welikada, Rajagiriya.

Read Only

Section I – Instructions to Bidders

A. General

- 1. Scope of Bid**

 - 1.1 The Employer, as defined in the Bidding Data, invites bids for the Services, as described in the Appendix A to the Contract. The name and identification number of the Contract is provided in the Bidding Data.
 - 1.2 The successful Bidder shall be required to continue the performance of the Services for the duration specified in the Bidding Data.
- 2. Qualification and Experience of the Bidder**

 - 2.1 All bidders shall provide in Section III, Forms of Bid and Qualification and Experience Information, a preliminary description of the proposed work method and schedule, including drawings and charts, as necessary.
 - 2.2 If stated in the Bidding Data, all bidders shall include the following information and documents with their bids in Section III:

 - (a) List of Services performed for each of the last three (03) years;
 - (c) Experience in Services of a similar nature for each of the last three years, and details of Services under way or contractually committed; and names and address of clients who may be contacted for further information on those contracts;
 - (d) Work plan and methodology;
 - (e) List of major items of equipment proposed to carry out the Contract;
 - (f) Qualifications and experience of key staff proposed for the Contract;
 - (g) Any other if listed in the Bidding Data
- 3. Cost of Bidding**

 - 3.1 The Bidder shall bear all costs associated with the preparation and submission of his Bid, and the Employer will in no case be responsible or liable for those costs.
- 4. Site Visit**

 - 4.1 The Bidder, at the Bidder's own responsibility and risk, is encouraged to visit and examine the Site of required Services and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the Services. The costs of visiting the Site shall be at the Bidder's own expense

B. Bidding Documents

- 5 **Content of Bidding Documents** 5.1 The set of bidding documents comprises the documents listed below:

Volume 1

Section I	Instructions to Bidders
Section IV	Conditions of Contract
Section VIII	Forms of Securities

Volume 2

Invitation for Bid	
Section II	Bidding Data
Section III	Forms of Bid and Qualification Information and Contract
Section V	Contract Data
Section VI	Employer's Requirements and Drawings
Section VII	Activity/Price/Rate Schedules
Section VIII	Preventive Maintenance Checklist
Section IX	Standard Forms

6. **Clarification of Bidding Documents** 6.1 A prospective Bidder requiring any clarification of the bidding documents may notify the Employer in writing at the Employer's address indicated in the invitation to bid.

C. Preparation of Bids

7. **Language of Bid** 7.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Employer shall be written in English Language.

8. **Documents Comprising the Bid** 8.1 The Bidder shall submit the Bid in a sealed envelope comprising the following documents:

- (i) Volume 1 of the Bidding Document
- (ii) Bid security
- (iii) Duly filled 'A' Schedules, "Qualification and Experience Information"
- (iv) Other information listed in Bidding Data
- (v) Duly filled and signed Price Bid Submission Form and Price/Rate Schedules
- (vi) Duly filled Activity Schedules
- (vii) Agreed/Consent letter to provide the Preventive Maintenance Checklist for every visit

- (viii) Standard Forms
- (xi) Any other information, bidder may wish to include

8.2 The Envelope shall:

- (a) be addressed to the Employer at the address provided in the Bidding Data;
- (b) bear the name and identification number of the Contract as defined in Bidding Data;

9. Bid Prices

9.1 The Contract shall be for the Services, as described in the Employer's Requirements, Section VI, based on the priced Activity Schedule submitted by the Bidder.

9.2 The Bidder shall fill in rates and prices for all items of the Services described in the Price schedule, Section VII and listed in the Activity Schedule, Section VII. Items for which no rate or price is entered by the Bidder will not be paid for by the Employer when executed and shall be deemed covered by the other rates and prices in the Activity Schedule.

9.3 All duties, taxes, and other levies payable by the Service Provider under the Contract, or for any other cause, as of the date 28 days prior to the deadline for submission of bids, shall be included in the total Bid price submitted by the Bidder. However, VAT shall be included separately.

10. Currency of Bid and Payment

10.1 The lump sum price shall be quoted by the Bidder shall be in Sri Lanka Rupees.

11. Bid Validity

11.1 Bids shall remain valid for the period specified in the Bidding Data.

11.2 In exceptional circumstances, the Employer may request that the bidders extend the period of validity for a specified additional period. The request and the bidders' responses shall be made in writing. A Bidder may refuse the request without forfeiting the Bid Security (if submitted). A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid, but will be required to extend the validity of Bid Security (if submitted) for the period of the extension, and in compliance with Clause 12 in all respects.

12. Bid Security

12.1 If indicated in the Bidding Data, the Bidder shall furnish, as part of the Bid, a Bid Security, in the amount specified in the Bidding Data and valid till the date specified in the Bidding Data.

12.2 If a Bid Security is requested under sub-clause 12.1 above, any bid not accompanied by an acceptable Bid Security shall be rejected by the Employer.

- 12.3 The Bid Security of unsuccessful bidders will be returned within 28 days of the end of the Bid validity period specified in Sub-Clause 12.1.
- 12.4 The Bid Security of the successful Bidder will be discharged when the Bidder has signed the Agreement and furnished the required Performance Security (if required).
- 12.5 The Bid Security may be forfeited:
- (a) if the Bidder withdraws the Bid after Bid opening during the period of Bid validity;
 - (b) if the Bidder does not accept the correction of the Bid price, pursuant to Clause 22; or
 - (c) in the case of a successful Bidder, if the Bidder fails within the specified time limit to
 - (i) sign the Contract; or
 - (ii) furnish the required Performance Security (if required).

13. Format and Signing of Bid

- 13.1 The Bidder shall prepare one original of the documents comprising the Bid as described in Clause 8 of these Instructions to Bidders.
- 13.2 The original of the Bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign on behalf of the Bidder. All pages of the Bid where entries or amendments have been made shall be initialed by the person or persons signing the Bid.
- 13.3 The Bid shall contain no alterations or additions, except those to comply with instructions issued by the Employer, or as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the Bid.

D. Submission of Bids

14. Sealing and Marking of Bids

- 14.1 The outer envelope prepared in accordance with sub-clause 8.2 shall:
- (a) be addressed to the Employer at the address provided in the Bidding Data;
 - (b) bear the name and identification number of the Contract as defined in the Bidding Data; and
- (a) provide a warning not to open before the specified time and date for Bid opening as defined in the Bidding Data.

- 14.2 In addition to the identification required in Sub-Clause 14.2, the envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened if required.
- 14.3 If the envelope is not sealed and marked as above, the Employer will assume no responsibility for the misplacement or premature opening of the Bid.
- 15. Deadline for Submission of Bids**
- 15.1 Bids shall be delivered to the Employer at the address specified above no later than the time and date specified in the Bidding Data.
- 15.2 Employer may extend the deadline for submission of bids by issuing an amendment, in which case all rights and obligations of the Parties previously subject to the original deadline will then be subject to the new deadline.
- 16. Late Bids**
- 16.1 Any Bid received by the Employer after the deadline prescribed in Clause 15 will be returned unopened to the Bidder.

E. Bid Opening and Evaluation

- 17. Bid Opening**
- 17.1 The Employer will open the bid, in the presence of Bidders' designated representatives who choose to attend, at the time, date, and location stipulated in the Invitation to Bid. The Bidders' representatives who are present shall confirm their attendance by signing the attendance sheet.
- 17.2 The Bidders' names, the presence (or absence) of Bid security, the presence (or absence) of the Financial Bid and any such other details as the Employer may consider appropriate, will be announced by the Employer at the opening.
- 18. Clarification of Bids**
- 18.1 To assist in the examination, evaluation, and comparison of bids, the Employer may, at the Employer's discretion, request any Bidder for clarification of the Bidder's Bid, including breakdowns of the prices in the Activity Schedule, and other information that the Employer may require. The request for clarification and the response shall be in writing, but no change in the price or substance of the Bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the bids in accordance with Clause 22.
- 19. Examination of Bids and Determination of**
- 19.1 Prior to the detailed evaluation of bids, using the information provided in bid, the Employer will determine whether each Bid (a) is accompanied by the required securities (if requested); and (b) is substantially responsive

Responsiveness

to the requirements of the bidding documents.

19.2 A substantially responsive Bid is one which conforms to all the terms, conditions, and Employer's Requirements of the bidding documents, without material deviation or reservation. A material deviation or reservation is one (a) which affects in any substantial way the scope, quality, or performance of the Services; (b) which limits in any substantial way, inconsistent with the bidding documents, the Employer's rights or the Bidder's obligations under the Contract; or (c) whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

19.3 If a Bid is not substantially responsive, it will be rejected by the Employer, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

20. Evaluation of Qualification and Experience

20.1 The Employer will evaluate and compare only the Bids determined to be substantially responsive in accordance with Clause 19.

20.2 A two-stage procedure will be adopted in detailed evaluation of substantial responsive Bids. The evaluation of qualifications and experience will be completed prior to any financial terms. The Employer evaluates the Qualification and Experience on the basis of their responsiveness to the Employer's Requirements, applying the evaluation criteria, and point system specified in Sub-Clause 20.3.

20.3 During the evaluation for qualification and experience, the Employer will determine whether the Bidders are qualified and whether work plan and methodology are substantially responsive to the requirements set forth in the Bidding Document. In order to reach such a determination, the Employer will examine the information supplied by the Bidders, and other requirements in the Bidding Document, taking into account the factors and point system outlined in the Bidding Data.

20.4 Each substantial responsive bid will be given a score as described under sub-clause 20.3. A Bid shall be rejected at this stage if it does not respond to important aspects of the Employer's Requirements or if it fails to achieve an overall minimum of 70 points together with the minimum given against each criterion.

20.5 In evaluating the Financial Bid, the Employer will determine for each Bid the Evaluated Bid Price by adjusting the Bid Price as follows:

- excluding Provisional Sums and the provision, if any;
- Correcting the arithmetical errors pursuant to Clause 22;
- Making appropriate adjustments for the following: breakdown rectification services, repair of equipment, and replacement of equipment parts;
- Applying any discounts offered by the Bidder;
- The evaluated Bid price calculation mechanism for evaluation purposes only is described in the Bidding Data.

20.6 The Employer reserves the right to accept or reject any variation, deviation, or alternative offer. Variations, deviations, alternative offers, and other factors that are in excess of the requirements of the Bidding document shall not be taken into account in Bid evaluation.

21. Correction of Errors

21.1 Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Arithmetical errors will be rectified by the Employer on the following basis: if there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected; if there is a discrepancy between the amounts in figures and in words, the amount in words will prevail.

21.2 The amount stated in the Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected, and the Bid Security may be forfeited in accordance with Sub-Clause 12.5.

F. Award of Contract

22. Award Criteria

22.1 Subject to Clause 24, the Employer will award the Contract to the Bidder whose Bid has been determined to be substantially responsive to the bidding documents and who has offered the lowest evaluated Bid price.

23. Employer's Right to Accept any Bid and to Reject any or all Bids

23.1 Notwithstanding Clause 23, the Employer reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Employer's action.

24. Notification of

24.1 The Bidder whose Bid has been accepted will be notified in

**Award and
Signing of
Agreement**

writing, of the award by the Employer prior to expiration of the Bid validity period. This letter (hereinafter and in the Conditions of Contract called the "Letter of Acceptance") will state the sum that the Employer will pay the Service Provider in consideration of the Services provided by the Service Provider as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price").

24.2 The notification of award will constitute the formation of the Contract.

24.3 The Contract, in the form provided in the bidding documents, will incorporate all agreements between the Employer and the successful Bidder.

**25. Performance
Security**

25.1 If requested in the Bidding Data, within 14 days after receipt of the Letter of Acceptance, the successful Bidder shall deliver to the Employer a Performance Security in the amount and in the form (Bank Guarantee and/or Performance Bond) stipulated in the Bidding Data, denominated in the type and proportions of currencies in the Letter of Acceptance and in accordance with the General Conditions of Contract.

Section II - Bidding Data

ITB Clause Reference	Data
(1.1)	<p>The Employer: General Manager, Sri Lanka Land Development Corporation.</p> <p>The Procurement No: S/180/26</p>
(1.2)	<p>The Intended Completion date: 01st August 2029</p>
(2.2)	<p>The information required from bidders in Sub-Clause 2.2 is:</p> <ul style="list-style-type: none">(a) Detail of Company Registration;(b) VAT Registration number;(c) Past experience in undertaking service agreements of comprehensive maintenance services of video wall display systems, particularly large-format LED/LCD panels (if available), with integrated controllers, processors, and indoor display equipment with including Video Wall Control Software (CMS), Encoders, Decoders, UPS, Computer, Monitors, Switches, Cable management and any other relevant accessories. A copy of each Service Agreement should be provided with the bidding documents as proof – letters of acceptance will not be considered as proof documents.(d) Past experience in undertaking comprehensive maintenance services of video wall display systems which exceeding LKR 500,000.00 per year for the last three (03) years. A Copy of each Service Agreement should be provided with the bidding documents as proof letter of acceptance will not be considered as a proof document.
(8.2)	<p>Address for submission of Bids:</p>

Deputy General Manager (Supplies & Store),
Sri Lanka Land Development Corporation,
No. 03, Sri Jayawardenapura Mawatha,
Welikada, Rajagiriya.

(11.1) The period of Bid validity: **07th October 2026** (91 Days)

(12.1) The amount of Bid Security: **LKR 75,000.00.**
The Bid Security validity period: **04th November 2026** (119 Days)

The bid security shall be from a licensed commercial bank operating in Sri Lanka and approved by the Central Bank of Sri Lanka. It shall be irrevocable and unconditionally encashable upon the first written demand by the employer. Cash Bond also could be submitted (Bidder Could pay cash to cashier, SLLDC and attach receipt to the bid).

s(14.2) The Employer's address for the purpose of Bid submission:

General Manager,
Sri Lanka Land Development Corporation,
No. 03, Sri Jayawardenapura Mawatha,
Welikada, Rajagiriya.

For identification of the bid the envelopes should indicate:

Name of Procurement: Three (3) Years Comprehensive Maintenance Agreement for Video Wall Display System at RTC

Procurement No: S/180/26

(15.1) The deadline for submission of bids shall be **08th July 2026**

(17.1) Bids will be opened at **13.30 Hrs.** of the day **08th July 2026** at the following address:

Deputy General Manager (Supplies & Stores),
Sri Lanka Land Development Corporation,
No 03, Sri Jayawardanapura Mawatha,
Welikada, Rajagiriya

(20.3)

Criteria for Evaluation of Qualification and Experience:

	Criteria	Maximum Points	Minimum Required
a	Experience in similar assignments	40	30
b	General Experience	30	20
c	Work plan and Methodology	10	5
d	Key Staff & Equipment/ devices Proposed for Replacement of existing devices	10	10
e	Financial capability	10	5
	Total	100	70

Experience in similar assignments:

The determination will take into account the Bidder's involvement in maintenance services of past experience last three (03) years in undertaking service agreements of comprehensive maintenance services of video wall display systems, particularly large-format LED/LCD panels (if available), with integrated controllers, processors, and indoor display equipment with including Video Wall Control Software (CMS), Encoders, Decoders, UPS, Computer, Monitors, Switches, Cable management and any other relevant accessories recent past.

General Experience

The determination will take into account the Bidder's involvement in undertaking comprehensive maintenance services of video wall display systems with integrated controllers, processors, and indoor display equipment with including Video Wall Control Software (CMS), Encoders, Decoders, UPS, Computer, Monitors, Switches, Cable management and any other relevant accessories recent past.

Work plan and Methodology:

The determination will take into account the bidder's submitted work programme to undertake the services quoted in the Price Schedule of Section VII - Activity / Price / Rate Schedule

The Bidders consent to conduct maintenance work with accordance to the Supplier's Project Service Maintenance Manual in Annexure G and The bidder need provide their consent and agreed to submit preventive maintenance status according t the submitted format (Refer Section VIII) will be considered.

Key Staff:

Only the Key staff proposed by the bidder will be evaluated

Financial Capability:

All financial aspects including the annual turnover and other financial information will be evaluated.

(20.5) Criteria for evaluation for the quoted price

X = Bidder price for 3-year comprehensive maintenance -
(Provisional Sums + Taxes +/- Arithmetic errors)

Y1= The sum of the repair costs for all equipment listed, considering one unit of each item in the list, and replacement of equipment parts

Y2= The sum of the replacement costs for all equipment listed, considering one unit of each item in the list

$$\text{Evaluated Bid price} = 0.7X + 0.1Y1 + 0.2Y2$$

(25.1) The Performance Security acceptable to the Employer shall be an unconditional form of guarantee to an amount equal to 5% of the Contract Price.

(26.1) The selected service provider shall deliver a performance bond of 5% of the Contract Price (Excluding VAT & Contingencies) within 14 days after receipt of the Letter of Acceptance, the successful Bidder shall deliver to the Employer a Performance Security in the amount and in the form of Unconditional Bank Guarantee or Performance Bond

Section III. Forms of Bid, Qualification Information and Contract

Form of Bid

[date]

To: General Manager,
Sri Lanka Land Development Corporation
No. 03, Sri Jayawardenepura Mawatha
Welikada, Rajagiriya

Having examined the bidding documents, we offer to provide the Services for *Three (3) Years Comprehensive Maintenance Agreement for Video Wall Display System at RTC* in accordance with the Conditions of Contract, Employer's Requirements, drawings and activity schedule accompanying this Bid for the Contract Price of [amount in numbers], [amount in words] or any other sum derived in accordance with the said documents.

This Bid and your written acceptance of it shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Bid you receive.

We hereby confirm that this Bid complies with the Bid validity required by the bidding documents and specified in the Bidding Data.

Authorised Signature: _____

Name and Title of Signatory: _____

Name of Bidder: _____

Address: _____

NON-COLLUSION AFFIDAVIT
(Procurement Guideline (2024) Reference - 5.6.4)

The undersigned bidder or agent, hereby solemnly, sincerely, and truly declares and affirms/makes an oath and states as follows;

- a) That he/she has not, nor has any other member, representative, or agent of the firm, company, corporation, or partnership representing him/her, entered into any combination, collusion, or similar agreement with any person in connection with the price to be bid;
- b) That he/she or anyone representing him/her has not taken any step whatsoever to prevent any person from bidding, nor to induce anyone to refrain from bidding; and
- c) That this bid is made without reference to any other bid and without any agreement, understanding, or combination with any other person in reference to this bid.

He/she further states that no person, firm, or corporation has received or will receive, directly or indirectly, any rebate, fee, gift, commission, or thing of value in connection with the submission of this bid.

The bidder accepts full responsibility for ensuring the absence of collusion and hereby pledges to abide by fair and ethical competition practices throughout the procurement process and fully comply with the applicable Procurement Guidelines.

I hereby affirm, under the penalties for perjury, that all statements made by me in this affidavit are true and correct.

The foregoing Affidavit having
been duly read over and explained
by me to the Affirmant above
named and he/she having
understood the contents therein
and admitted to be correct,
affirmed and set his/her signature
hereto before me on this day of
... at ... BEFORE ME,

Signature of the Declarant

Qualification Information

Notes on Form of Qualification Information

The information to be filled in by bidders in the following pages will be used for purposes of bid evaluation as described in the Instructions to Bidders. Attach additional pages as necessary.

Schedule A –Legal Status of the Bidder and Eligibility	
Backlisted Service Provider	
Have you been declared as a defaulted service provider by NPC or any other Agency?	Yes/No
IF yes provide details	<i>(Attach as annex)</i>
VAT Registration Number	Required only for VAT-registered bidders
Legal Status	(public company/private company/partnership/sole proprietor) (Attach relevant status copies, including company registration, as an annex)
Power of attorney/ board resolution for the bidder’s authorized signatory in the bid document	Only required for public company/ private company/ partnership <i>(Attach as annex)</i>

Schedule B-1 –Experience in Similar Assignments During the Last Three (3) Years (Attach documentary evidence to substantiate the stated experience.)

Period	Employer	Description of Works	Amount	Contractor’s Responsibility (%)
		Total		

Schedule B-2 – General Experience During the Last Three (3) Years
(Attach documentary evidence to substantiate the stated experience.)

Period	Employer	Description of Works	Amount	Contractor's Responsibility (%)
		Total		

Schedule C – Work Plan and Methodology
[If requested under ITB clause 20.3 only]

Sheet 1 of

The work plan and methodology are designed to provide a clear, practical framework for delivering the project successfully. The approach will respond to all the requirements given in the Employer's Requirements, ensuring that each activity is aligned with the stated objectives. Work will be organized into manageable phases. Throughout the process, quality assurance and effective communication will be maintained to achieve timely and reliable results.

Schedule D -1 - Key Staff
[If requested under ITB clause 20.3 only]
(Attached CVs of key technical persons proposed)

Name	Position	Task

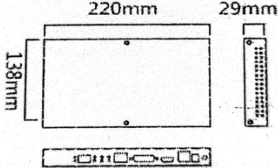
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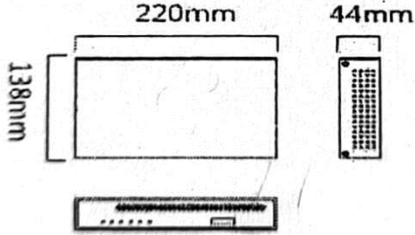
Schedule D - 2 - Equipment/ devices Proposed for Replacement of existing devices



Sub Component	Technical Specifications and Standards		
	Current Specification & Employers Requirements	Bidder's Offer	
		Yes(Y)/ No(N)	Remarks
1.1	Triolion LED Display Screen (Refer supplementary data)		
	Panel Parameter		
	Brand : TRIOLION		
	Model : TRD1055L7		
	Diagonal Size : 55"		
	Panel Type : IPS		
	Backlight Type : Direct LED Backlight		
	Pixel Pitch : H - 0.63mm V - 0.63mm		
	Pixel Area : Width - 1209.6mm Height - 680.4mm		
	Physical Resolution : 1920*1080		
	Luminance of White : 500cd/m ²		
	Contrast Ratio : 1400:1		
	Response Time : 8ms		
	Display Colors : 10bit		
	Viewing Angle : 178"(H)/178"(V)		
	Power Supply		
	Working Power Consumption : 160W		
	Standby Power Consumption : ≤0.5W		
	Power Supply : AC 100-240V. 50/60Hz		
	Physical Parameter		
	Dimensions (Without Mounts) Width : 1213.4mm Height : 684.2mm Depth : 132.5		
	Bezel Width : 2.3mm (U/L) 1.2mm (R/B) Optical Gap 3.8mm		
	Bezel Color : Black		

	Weight - 26kg		
	Operation Condition		
	Operating Temperature : 0-50 °C		
	Operating Humidity : 10% - 90% (Non-condensing)		
	MTBF (Mean Time Between Failures) : 50,000 hours		
	Lifespan: more than 50,000 hours (Screen on time)		
	I/O Interface		
	Signal Input : Solution 1 : VGA, DVI, HDMI, CVBS Solution 2 : VGA, DVI, HDMI, CVBS, RJ45 (Signal Loop In) Solution 3 : VGA, DVI, HDMI MHL, HDMI 4K, DP 4K Solution 4 : VGA, DVI, HDMI 4K, DP 4K, USB (Optional)		
	Signal Output : Solution 1 : CVBS (Signal Loop Out) Solution 2 : RJ45 (Signal Loop Out for VGA/DVI/HDMI/CVBS) Solution 3 : DP (Signal Loop Out for VGA/DVI/HDMI MHL/HDMI 4K/ DP4K) Solution 4 : HDMI (Signal Loop Out for HDMI 4K), Audio		
	Control Input : Solution 1 : RS232 IN (RJ45 Port), DEBUG ISP (RJ45 Port), IR Remote (Optional) Solution 2 : RS232 IN, RJ45 IN (Loop In), USB, IR Remote (Optional) Solution 3 : RS232 IN (RJ45 Port), IR Remote (Optional) Solution 4 : RS232 IN (RJ45 Port), USB, IR Remote (Optional)		
	Control Output : Solution 1 : RS232 OUT*2 (RJ45 Port) Solution 2 : RJ45*1 (Loop Out) Solution 3 : RS232 OUT (RJ45 Port) Solution 4 : RS232 Out*2 (RJ45 Port)		
	Warranty - 3 Years		
1.2	Support Structure and the screen mounts (Refer supplementary data)		

	Brand : TRIOLION		
1.3	2K HDMI Node (2HDMI IN = 1 HDMI Loop OUT) IP Encoder for PC Inputs (Refer supplementary data)		
	Interface		
	Brand : AVCIT		
	Model : DSII-2K-HDMI-RIN		
	Video Input : 2x HDMI (one for backup)		
	Video Output : 1x HDMI loop out		
	USB 2.0 : 1x USB		
	USB 3.0 :1x USB		
	RS232 : 1		
	RS485 : 1		
	I/O : 3		
	IR : 3		
	Relay : 3		
	Audio in/out : 1in + 1out		
	MIC : 1xMIC		
	Ethernet (PoE) : RJ45		
	SFP (Optional for network redundant) : SFP Duplex LC Connectors		
	Technical Parameters		
	Video Compression: H.264 / H.265		
	Video Resolution: Up to 3840x2160		
	Streaming Protocol : HDCP, DVI 1.0, HDMI 2.0, RTSP		
	Bit Rates : Configurable 4-40Mbps per video streaming		
	Copy Protection : HDCP 1.4, 3DES		
	Power Consumption : 15-30W		
	Physical Parameters		

	<p>2K-DSII Series - DSII-2K-HDMI-RIN</p>  <p>220x138x29mm 0.7kg/node</p>		
	Warranty - 3 Years		
1.4	2K HDMI Node (1 HDMI OUT + 1 DVI OUT) IP Decoder for Video Wall Displays (Refer supplementary data)		
	Interface		
	Brand : AVCIT		
	Model : DSII-2K-ROUT-VW		
	Video Input : NONE		
	Video Output : 1x HDMI + 1 x DVI		
	USB 2.0 : NONE		
	USB 3.0 : NONE		
	RS232 : 3		
	RS485 : 1		
	I/O : 4		
	IR : 4		
	Relay : NONE		
	Audio in/out : 1in + 2out		
	MIC : 1xMIC		
	Ethernet (PoE) : RJ45		
	SFP (Optional for network redundant) : SFP Duplex LC Connectors		
	Technical Parameters		
	Video Compression: H.264 / H.265		
	Video Resolution: Up to 3840x2160		
	Streaming Protocol : HDCP, DVI 1.0, HDMI 2.0, RTSP		
	Bit Rates : Configurable 4-40Mbps per video streaming		
	Copy Protection : HDCP 1.4, 3DES		

	Power Consumption : 15-30W		
	Physical Parameters		
	2K-DSII Series - DSII-2K-ROUT-VW  220x138x44mm 0.9kg/ node		
	Warranty - 3 Years		
1.5	DTB Gigabit Ethernet Switch (Refer supplementary data)		
	Brand : AVCIT		
	Model : DTB-24C-PWR-HI		
	Switching Capacity : ≥ 598 Gbps (more than 40 node)		
	Forwarding Capacity : ≥ 222 Mpps (more than 40 node)		
	PoE Support: yes, PoE+		
	Environment: Operating Temperature/Humidity: 0°C-50°C, 10%-90% non-condensing; Storage Temperature/Humidity: -20°C-70°C, 5%-95% non-condensing		
	Power: AC : 100V-240V, 50Hz±10%; Optional dual power module		
	Color : Black		
	Body Material : Metal		
	Number of Ethernet inputs (RJ-45) : 24		
	Total Ports : 24 Ethernet 10/100/1000 POE+,4 10 Gig SFP		

	Physical Design : Front Side  Back Side 		
	Warranty - 3 Years		
1.6	Video Wall Control Software (CMS) with Dongle - (Refer supplementary data)		
	Brand : AVCIT		
	Model : DTB-EL		
	Support : Yes		
1.7	10kVA (Tower Type) UPS (Refer supplementary data)		
	Brand : KEHUA		
	Model : KR1110S+		
	Input		
	Voltage (Vac) : 80~275		
	Frequency : 50/60± 10% (50/60Hz auto-sensing)		
	Power Factor : ≥0.99		
	THDi at full linear load : <4%		
	Output		
	Capacity (VA) : 10000		
	AC/AC Efficiency (Max) : 95%		
	Power Factor : 0.9 (1.0 Optional)		
	Voltage (Vac) : 208/220/230/240 ± 1% (Selectable on display panel)		
	Frequency (Hz) : 50/60±0.2% (battery mode)		
	THDv : THD<1% (linear load); THD<4% (nonlinear load)		

	Overload : 101~105& Long run, 106~130% load for 10mins, 131~150% 30s, over 150% 500ms		
	Transfer Time : 0		
	Current Crest Ratio : 3:1		
	Battery		
	Voltage (Standard) Vdc : 192~240		
	BATT Type (Standard) : 16X9Ah		
	Voltage (Long Backup) Vdc : 192~240		
	BATT Type (Long Backup) : External 16~20 units settable		
	Charger Current (A) Max. : 1~8 (adjustable)		
	Other		
	Communication Interface: RS232+EPO (USB,SNAP,RS485+dry contact are optional in slot)		
	LCD Display: AC Input & output voltage, frequency, load level, Battery level, Temperature, AC mode, Battery mode, Bypass mode and fault		
	Alarm : Low Battery, abnormal AC input, UPS failure, etc.		
	Protection : Low Battery, overload, short circuit and over temperature, etc.		
	Noise (dB) : <55		
	Working Temperature (°C) : -5 ~ 40		
	Relative Humidity : 0~95%, No condensation		
	Regulatory Approvals : CE, IEC62040-1, IEC62040-2		
	Dimension (WxDxH)(mm) : 230x502x553 (Standard) 190x422x337 (Long Backup)		
	Weight Standard) (kg) : 56.2		
	Warranty - 3 Years		
1.5	Desktop PC with Compatible Keyboard & Compatible Optical Mouse (This Computer run the display system and softwares)		
	Brand : HP		
	Model : HP Pro Tower 280 G9		
	Note * - Detailed Specification Attached Please refer (Annexure for PC)		

1.6	Monitor for the PC		
	Brand : HP		
	Model : HP P22h G4 FHD		
	Display size : 21.5 Inch		
	Aspect ratio : 16:9		
	Native resolution : FHD (1920 x 1080)		
	Resolutions supported : 1024 x 768; 1280 x 1024; 1280 x 720; 1280 x 800; 1366 x 768; 1440 x 900; 1600 x 900; 1680 x 1050; 1920 x 1080; 640 x 480; 720 x 400; 800 x 600		
	Pixel pitch : 0.247 mm		
	Brightness : 250 nits		
	Contrast ratio : 1000:1		
	Onscreen controls : Brightness; Color control; Exit; Image control; Information; Management; Power control; Input control; Menu control		
	Display features : Asset control; On-screen controls; Plug and Play; User controls; Low blue light mode; Anti-glare		
	Physical security : Security lock-ready		
	DisplayPort : 1 DisplayPort		
	Webcam : No integrated camera		
	Dimensions (W x D x H) : 19.59 x 1.81 x 11.85 in		
	Product dimensions with stand (W x D x H) : 19.59 x 8.33 x 17.91 in		
	Power : 100 - 240 VAC 50/60 Hz		
	Power consumption : 21 W (maximum), 19 W (typical), 0.3 W (standby)		
	Operating temperature range : 5 to 35°C 41 to 95°F		
	Operating humidity range : 20 to 80% non-condensing		
	Energy efficiency : ENERGY STAR® certified; EPEAT® 2019 registered		

Schedule E - Annual Turn-over Information
(Last three years)
[If requested under ITB clause 20.3 only]

(Attach audited reports)

Year	Turn-over (LKR)	Remarks
2023		
2024		
2025		

Read Only

Form of Contract

This CONTRACT (hereinafter called the "Contract") is made the [day] day of the month of [month], [year], between, on the one hand, [name of Employer] (hereinafter called the "Employer") and, on the other hand, [name of Service Provider] (hereinafter called the "Service Provider").

WHEREAS

- (a) the Employer has requested the Service Provider to provide certain Services as defined in the Conditions of Contract and Contract Data attached to this Contract (hereinafter called the "Services");
- (b) the Service Provider, having represented to the Employer that they have the required skills, and personnel and resources, have agreed to provide the Services on the terms and conditions set forth in this Contract at a contract price of.....

NOW THEREFORE the parties hereto hereby agree as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:
 - (a) The Conditions of Contract;
 - (b) The Contract Data;
 - (c) The Form of Bid
 - (d) The Priced Activity Schedule
 - (e) The Employer's Requirements
 - (f) The following Appendices: *[Note: If any of these Appendices are not used, the words "Not Used" should be inserted below next to the title of the Appendix and on the sheet attached hereto carrying the title of that Appendix.]*
 - Appendix A: Description of the Services
 - Appendix B: Schedule of Payments
 - Appendix C: Key Personnel
 - Appendix D: Breakdown of Contract Price
2. The mutual rights and obligations of the Employer and the Service Provider shall be as set forth in the Contract, in particular:
 - (a) The Service Provider shall carry out the Services in accordance with the provisions of the Contract; and
 - (b) the Employer shall make payments to the Service Provider in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.
For and on behalf of [name of Employer]

[Authorized Representative]
For and on behalf of [name of Service Provider]

[Authorized Representative]

Section IV. Conditions of Contract

1.0 General Provisions

1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) "**Activity Schedule**" is the priced and completed list of items of Services to be performed by the Service Provider forming part of his Bid.
- (b) "**Completion Date**" means the date of completion of the Services by the Service Provider as certified by the Employer.
- (c) "**Contract**" means the Contract signed by the Parties, to which these Conditions of Contract (CC) are attached, together with all the documents listed in Clause 1 of such signed Contract.
- (d) "**Contract Price**" means the price to be paid for the performance of the Services, in accordance with Clause 6.
- (e) "**Employer**" means the party who employs the Service Provider.
- (f) "**Party**" means the Employer or the Service Provider, as the case may be, and "**Parties**" means both of them.
- (g) "**Personnel**" means persons hired by the Service Provider as employees and assigned to the performance of the Services or any part thereof.
- (h) "**Service Provider**" is a person or corporate body whose Bid to provide the Services has been accepted by the Employer.
- (i) "**Service Provider's Bid**" means the completed bidding document submitted by the Service Provider to the Employer.
- (j) "**Employer's Requirements**" means the Employer's Requirements of the service included in the bidding document submitted by the Service Provider to the Employer.

(k) **"Services"** means the work to be performed by the Service Provider pursuant to this Contract, as described in Appendix A; and in the Employer's Requirements and Schedule of Activities included in the Service Provider's Bid.

1.2 Applicable Law The Contract shall be interpreted in accordance with the laws of the Socialist Democratic Republic of Sri Lanka.

1.3 Language This Contract has been executed in English Language.

1.4 Notices Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, to such Party at the address specified in the Contract Data.

1.5 Location The Services shall be performed at such locations as are specified in Appendix A, in the Employer's Requirements and, where the location of a particular task is not so specified, at such locations, as the Employer may approve.

1.6 Authorized Representatives Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Employer or the Service Provider may be taken or executed by the officials specified in the Contract Data.

2.0 Commencement, Completion, Modification, and Termination of Contract

2.1 Effectiveness of Contract This Contract shall come into effect on the date the Contract is signed by either party or such other later date as may be stated in the Contract Data.

2.2 Starting Date The Service Provider shall start carrying out the Services seven (07) days after the date the Contract becomes effective, or at such other date as may be specified in the Contract Data.

2.3 Intended Unless terminated earlier pursuant to Clause 2.6, the

Completion Date Service Provider shall complete the activities by the Intended Completion Date, as is specified in the Contract Data. If the Service Provider does not complete the activities by the Intended Completion Date, it shall be liable to pay liquidated damages as per Sub-Clause 3.8. In this case, the Completion Date will be the date of completion of all activities.

2.5 Force Majeure

2.5.1 Definition For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party and which makes a Party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances.

2.5.2 No Breach of Contract The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

2.5.3 Extension of Time Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

2.5.4 Payments During the period of their inability to perform the Services as a result of an event of Force Majeure, the Service Provider shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period

2.6 Termination

2.6.1 By the Employer

The Employer may terminate this Contract, by not less than thirty (14) days' written notice of termination to the Service Provider, to be given after the occurrence of any of the events specified in paragraphs (a) through (e) of this Clause 2.6.1 and sixty (28) days' in the case of the event referred to in (f):

- (a) if the Service Providers do not remedy a failure in the performance of their obligations under the Contract, within twenty eight (28) days after being notified or within any further period as the Employer may have subsequently approved in writing;
- (b) if the Service Provider becomes insolvent or bankrupt;
- (c) if, as the result of Force Majeure, the Service Provider/s are unable to perform a material portion of the Services for a period of not less than sixty (60) days; or
- (d) if the Service Provider does not maintain a Performance Security in accordance with Clause 3.9;
- (e) if the Service Provider has delayed the completion of the Services by the number of days for which the maximum amount of liquidated damages can be paid in accordance with Sub-Clause 3.8.1 and the Contract Data;
- (f) If the Employer, in its sole discretion, decides to terminate this Contract.

2.6.2 By the Service Provider

The Service Provider may terminate this Contract, by not less than thirty (30) days' written notice to the Employer, such notice to be given after the occurrence of any of the events specified in paragraphs (a) and (b) of this Clause 2.6.2

- (a) if the Employer fails to pay any monies due to the Service Provider pursuant to this Contract and not subject to dispute pursuant to Clause 7 within forty-two (42) days after receiving written notice from the Service Provider that such payment is overdue; or

- (b) if, as the result of Force Majeure, the Service Providers are unable to perform a material portion of the Services for a period of not less than fifty-six (56) days.

2.6.3 Payment upon Termination Upon termination of this Contract pursuant to Clauses 2.6.1 or 2.6.2, the Employer shall make the following payments to the Service Provider

- (a) remuneration pursuant to Clause 6 for Services satisfactorily performed prior to the effective date of termination;
- (b) except in the case of termination pursuant to paragraphs (a), (b), (d) of Clause 2.6.1, reimbursement of any reasonable cost incident to the prompt and orderly termination of the Contract

3.0 Obligations of the Service Provider

3.1 General

The Service Providers shall perform the Services in accordance with the Employer's Requirements and the Activity Schedule, and carry out their obligations with all due diligence, efficiency, and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound management practices, and employ appropriate advanced technology and safe methods. The Service Providers shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the Employer, and shall at all times support and safeguard the Employer's legitimate interests in any dealings with Subcontractors or third parties.

3.3 Confidentiality

The Service Providers, their Subcontractors, and the Personnel of either of them shall not, either during the term or within two (2) years after the expiration of this Contract, disclose any proprietary or confidential information relating to the Project, the Services, this Contract, or the Employer's business or operations without the prior written consent of the Employer.

3.5 Service Providers' Actions

The Service Providers shall obtain the Employer's prior approval in writing before taking any of the following actions:

**Requiring
Employer's Prior
Approval**

- (a) entering into a subcontract for the performance of any part of the Services;
- (b) appointing such members of the Personnel not listed by name in Appendix C ("Key Personnel and Subcontractors");
- (c) changing the Program of activities; and
- (d) any other action that may be specified in the Contract Data.

**3.6 Reporting
Obligations**

The Service Providers shall submit to the Employer the reports and documents specified in Appendix B in the form, in the numbers, and within the periods set forth in the said Appendix.

**3.7 Documents
Prepared by the
Service
Providers to Be
the Property of
the Employer**

All plans, drawings, Employer's Requirements, designs, reports, and other documents and software submitted by the Service Providers in accordance with Clause 3.6 shall become and remain the property of the Employer, and the Service Providers shall, not later than upon termination or expiration of this Contract, deliver all such documents and software to the Employer, together with a detailed inventory thereof. The Service Providers may retain a copy of such documents and software. Restrictions about the future use of these documents, if any, shall be specified in the Contract Data.

3.8 Liquidated Damages

**3.8.1 Payments
of
Liquidated
Damages**

The Service Provider shall pay liquidated damages to the Employer at the rate per day stated in the Contract Data for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in the Contract Data. The Employer may deduct liquidated damages from payments due to the Service Provider. Payment of liquidated damages shall not affect the Service Provider's liabilities.

**3.8.2 Correction
for Over-
payment**

If the Intended Completion Date is extended after liquidated damages have been paid, the Employer shall correct any overpayment of liquidated damages by the Service Provider by adjusting the next payment certificate.

The Service Provider shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in Clause 6.5.

3.9 Performance Security

The Service Provider shall provide the Performance Security to the Employer no later than the date specified in the Letter of Acceptance. The Performance Security shall be issued in an amount and form and by a bank or surety acceptable to the Employer. The Performance Security shall be valid until a date 28 days from the Completion Date of the Contract.

4.0 Service Provider's Personnel

4.1 Description of Personnel

The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Service Provider's Key Personnel are described in Appendix C. The Key Personnel and Subcontractors listed by title as well as by name in Appendix C are hereby approved by the Employer.

4.2 Removal and/or Replacement of Personnel

(a) Except as the Employer may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Service Provider, it becomes necessary to replace any of the Key Personnel, the Service Provider shall provide as a replacement a person of equivalent or better qualifications.

(b) If the Employer finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Service Provider shall, at the Employer's written request specifying the grounds thereof, provide as a replacement a person with qualifications and experience acceptable to the Employer.

(c) The Service Provider shall have no claim for additional costs arising out of or incidental to

any removal and/or replacement of Personnel.

5.0 Obligations of the Employer

- 5.1 **Assistance and Exemptions** The Employer shall use its best efforts to ensure that the Government shall provide the Service Provider such assistance and exemptions as specified in the SCC.
- 5.2 **Change in the Applicable Law** If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost of the Services rendered by the Service Provider, then the remuneration and reimbursable expenses otherwise payable to the Service Provider under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred to in Clauses 6.2 (a) or (b), as the case may be.
- 5.3 **Services and Facilities** The Employer shall make available to the Service Provider the Services and Facilities listed under Appendix F.

6.0 Payments to the Service Provider

- 6.1 **Lump-Sum Remuneration** The Service Provider's remuneration shall not exceed the Contract Price and shall be a fixed lump-sum including all Subcontractors' costs, and all other costs incurred by the Service Providers in carrying out the Services described in Appendix A. Except as provided in Clause 5.2, the Contract Price may only be increased above the amounts stated in Clause 6.2 if the Parties have agreed to additional payments in accordance with Clauses 2.4 and 6.3.
- 6.2 **Contract Price** The Contract Price is set forth in the Contract Data.
- 6.3 **Payment for Additional Services, and Performance Incentive Compensation**
- 6.3.1 For the purpose of determining the remuneration due for additional Services as may be agreed under Clause 2.4, a breakdown of the lump-sum price is provided in

Appendices D.

6.4 **Terms and Conditions of Payment**

Payments will be made to the Service Provider according to the payment schedule stated in the Contract Data. Unless otherwise stated in the Contract Data, the first payment shall be made against the provision by the Service Provider of a bank guarantee for the same amount, and shall be valid for the period stated in the Contract Data. Any other payment shall be made after the conditions listed in the SCC for such payment have been met, and the Service Provider has submitted an invoice to the Employer specifying the amount due.

6.5 **Interest on Delayed Payments**

If the Employer has delayed payments beyond fifteen (28) days after the due date stated in the Contract Data, interest shall be paid to the Service Provider for each day of delay at the rate stated in the Contract Data.

7.0 **Quality Control**

7.1 **Identifying Defects**

The Employer shall check the Service Provider's performance and notify him of any Defects that are found. Such checking shall not affect the Service Provider's responsibilities.

7.2 **Correction of Defects, and Lack of Performance Penalty**

(a) The Employer shall give notice to the Service Provider of any Defects before the end of the Contract. The Defects liability period shall be extended for as long as Defects remain to be corrected.

(b) Every time notice of a Defect is given, the Service Provider shall correct the notified Defect within the length of time specified by the Employer's notice.

(c) If the Service Provider has not corrected a Defect within the time specified in the Employer's notice, the Employer will assess the cost of having the Defect corrected, the Service Provider will pay this amount, and a Penalty for Lack of Performance calculated as described in Clause 3.8.

8. Warranty

8.1 Warranty

8.1.1 The Service Provider warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract

8.1.2 Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.

8.1.3 Unless otherwise specified in the Contract Data, the warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract Data.

8.1.4 The employer shall give notice to the Service Provider stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunity for the Service Provider to inspect such defects

8.1.5 Upon receipt of such notice, the Service Provider shall, within the period specified in the Contract Data, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser

8.1.6 If having been notified, the Service Provider fails to remedy the defect within the period specified in the Contract Data, the Employer may proceed to take within a reasonable period such remedial action as may be necessary, at the Service Provider's risk and expense and without prejudice to any other rights which the Employer may have against the Service Provider under the Contract

9. Settlement of Disputes

9.1 Amicable Settlement The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

9.2 Dispute Settlement

9.2.1 Any dispute arising between the Employer and the Service Provider in connection with, or arising out of, the Contract or the provision of the Services, whether during carrying out the Services or after their completion, which was not settled amicably in accordance with Sub-Clause 8.2.1 above, shall be finally settled by arbitration in accordance with Arbitration Act No. 11 of 1995.

9.2.2 The arbitral tribunal shall consist of a sole arbitrator, who shall be appointed in the manner provided under Sub-Clause 8.2.3.

9.2.3 The Party desiring arbitration shall nominate three arbitrators out of which one to be selected by the other Party within 21 days of the receipt of such nomination. If the other Party does not select one to serve as Arbitrator within the stipulated period, then the Arbitrator shall be appointed in accordance with Arbitration Act No. 11 of 1995, or any other amendments thereof.

Section V. Contract Data

- Number of GC Clause Amendments of, and Supplements to, Clauses in the General Conditions of Contract
- 1.1(c) The contract name is **Three (3) Years Comprehensive Maintenance Agreement for Video Wall Display System at RTC**
- 1.1(e) The Employer is **General Manager, Sri Lanka Land Development Corporation**
- 1.1(h) The Service Provider is.....
- 1.4 The addresses are:
- Employer : Sri Lanka Land Development Corporation
Attention : General Manager
Tel : 011 2368002
Fax : 011 2368001
- Service Provider :
Attention :
Tel :
Fax :
- 1.6 The Authorized Representatives are:
For the Employer : Deputy General Manager, Urban Water Management Division
For the service provider:
- 2.1 The date on which this Contract shall come into effect is 2026
- 2.2 The Starting Date for the commencement of Services is 2026
- 2.3 The Intended Completion Date is 01st August 2029
- 3.8 Once approval is granted for the repair/replacement work the service provide shall commence and conclude the work within 48 Hours or liquidated damages will be applied
Liquidated Damage LKR. 6,000.00 per day
- Maximum amount of Liquidated Damage: 10% of the Initial Contract Price
- 3.9 The Performance Security shall be 5% percent of the Initial Contract Price.
- 6.2 The amount is **LKR.**
- 6.4 Payments shall be made according to the **Appendix B – Schedule of Payments and Reporting Requirements.**
- 6.5 Payment shall be made within [28] days of receipt of the invoice and the relevant documents specified in Clause 6.4, and within [56] days in the case of the final payment.
- 8.1.3 warranty shall remain valid for thirty-six (36) months
- 8.1.5 48 Hours after receiving the approval from Client the work must be concluded

Appendices

Appendix A - Description of the Services

Three (3) Years Comprehensive Maintenance Agreement for Video Wall Display System at RTC established under the Integrated Flood Management System, including;

1.1 Preventive Maintenance

The Service Provider shall carry out quarterly preventive maintenance visits (a minimum of three (3) scheduled visits during the Agreement period) covering the following activities:

1.1.1 Video Wall Display Panels (Triolion 55" Panels x 16 Nos)

- Visual inspection of all sixteen (16) display panels for any dead pixels, colour uniformity, brightness degradation, burn-in, and physical damages.
- Cleaning of all display panel surfaces using appropriate cleaning tools, lint-free microfiber cloths, and manufacturer-approved cleaning solutions
- Cleaning of ventilation areas and exhaust fans to ensure proper airflow
- Alignment verification and bezel gap inspection to ensure uniform and consistent gap spacing across all panels
- Inspection and tightening of mounting brackets and support structures
- Verification of display orientation, tiling configuration, and image continuity across the video wall

1.1.2 Power Supply and Electrical Connections

- Inspection and testing of power supply units of all display panels
- Cable connection checks for all power cables, signal cables, and data cables
- Inspection of the 6-Way PDU for proper functioning and load distribution
- Inspection of cable management system (1U) for proper cable routing and organization

1.1.3 Signal Processing and Control Equipment

- Controller and input/output signal testing for all IP Encoders (8 units) and IP Decoders (16 units)
- Functional testing of the AVCIT Video Wall Control Software (CMS), including layout configurations. (if any)
- DTB Gigabit Ethernet Switch (2 units) inspection, port testing, and network connectivity verification
- End-to-end signal path testing from source to display (if needed)

1.1.4 Software and Firmware

- Software and firmware health check for all connected devices
- Verification of software licenses and subscription validity (if applicable)
- Application of manufacturer-recommended firmware updates and security patches (subject to Client approval)
- Backup of system configurations, presets, and software settings (if any)
- CMS software performance optimization

1.1.5 Environmental and Thermal Management

- Temperature and ventilation inspection of all display panels, rack equipment, and the surrounding installation environment
- Thermal imaging or temperature measurement of critical components where applicable
- Verification of the cooling and airflow in the installation area of video wall at RTC Centre.
- Inspection and cleaning of cooling fans (if needed) and ventilation pathways

1.1.6 UPS System (Kehua 10KVA)

- Visual inspection and cleaning of the UPS unit
- Battery health check and voltage measurement
- Load testing and transfer switch verification
- Alarm and indicator verification
- Runtime estimation under current load conditions
- Inspection of input/output connections

1.1.7 Computing Equipment (HP Pro 280 i5 PC and Monitor)

- Hardware health check of the PC system including processor, memory, and storage
- Operating system health check, disk cleanup, and performance optimization

- Antivirus and security software update verification
- Monitor calibration and display output verification
- Keyboard and mouse functionality check
- Verification of connectivity with Video Wall Control Software

1.1.8 Rack and Infrastructure (Cubicoan 22U Rack)

- Physical inspection of the 22U free-standing rack for structural integrity
- Inspection of rack-mounted equipment for proper seating and secure mounting
- Cable management inspection and re-routing if necessary
- Door lock and access panel inspection if necessary

PREVENTIVE MAINTENANCE SCHEDULE

Visit No.	Scheduled Period	Activities
1st Visit	Need to inform before 14 days	Full preventive maintenance as per the scope of work
2nd Visit	Need to inform before 14 days	Full preventive maintenance as per the scope of work
3rd Visit	Need to inform before 14 days	Full preventive maintenance as per the scope of work

Exact dates for each visit shall be mutually agreed upon between the Client and the Service Provider at least seven (07) days in advance. The dates must be provided.

RESPONSE TIME AND SERVICE LEVEL AGREEMENT (SLA)

No	Service Level Parameter	Target
01.	Response time (acknowledgment of breakdown report)	Within 6 working hours
02.	On-site attendance for breakdown	Within 24 working hours
03.	Restoration time (without spare parts)	Within 48 working hours

04.	Restoration time (with spare parts)	Subject to parts availability; Client to be informed of estimated timeline
05.	Preventive maintenance visits	Minimum 3 visits per annum
06.	Remote support availability	Monday to Friday, 8:30 AM - 5:00 PM Saturday (If Available)
07.	Emergency support (critical system failure)	Best effort basis, including weekends and holidays

Support Escalation

The Service Provider shall establish a clear and structured escalation path to ensure timely resolution of technical and operational issues. As part of this obligation, the Service Provider must provide comprehensive contact details for all relevant personnel involved in the support hierarchy. This shall include, at minimum, the following roles:

- **Support Hotline** – A dedicated 24/7 contact number for immediate reporting of incidents and service disruptions.
- **System Support Engineer** – Primary technical contact responsible for first-level diagnosis, troubleshooting, and resolution.
- **System Engineer** – Secondary technical contact for advanced system-level issues requiring deeper expertise.
- **Manager - Technical** – Escalation point for unresolved technical matters, coordination of resources, and oversight of service quality.
- **Head of Technical** – Senior authority for critical technical escalations, ensuring compliance with SLA commitments and directing strategic resolutions.
- **Head of Business** – Executive-level contact for contractual, commercial, or service delivery concerns beyond technical scope.

For each of the above roles, the Service Provider shall furnish the following details: **name, designation, direct contact number, mobile no and official email address**. These details must remain current and be updated promptly in the event of personnel changes.

Appendix B - Schedule of Payments and Reporting Requirements

I. Method of payment for the service agreement shall be made annually at the beginning of each year with respect to the date of signing of contract as follows.

II. Payment for Breakdown Service, Repair, and Replacement

Payment for breakdown services, repairs, and replacements shall be made upon certification by the Employer that the respective services have been satisfactorily completed, and upon submission of the relevant payment claim/invoice by the Service Provider.

The applicable payments must be calculated based on the rates specified in the Rate Schedule under Section VII - Activity/Price Schedule.

The rates quoted in the said schedule shall be fixed for the entire service period of three (3) years, and no price escalation or adjustment shall be permitted during this period. Bills with two copies shall be forwarded to the Employer.

III. The Employer reserves right to fully or partially pay the bill, considering the work done.

Appendix C - Key Personnel

List under: Titles [and names, if already available], detailed job descriptions and minimum qualifications of Personnel to be assigned to, and staff-months for each.

- I. Details of workers assigned for this work (Including their permanent address, copies of National Identity cards) to be submitted to the Engineer.
- II. Prior to each maintenance inspection, the visit should be informed to the Engineer and details such as names, NIC numbers and details of traveling vehicles should be informed via letter or email to the RTC Urban Water Management Division of SLLDC.
- III. The project Engineer reserves right to dismiss any kind of manpower who is not suitable in any ways.
- IV. Contractor should not allocate employees who may be a threat to the National Security. If any kind of situation arise, contractor is fully responsible for the same.

Section VI. Employer's Requirements and Drawings

1.0 Scope of Work

Three (3) years comprehensive maintenance of Video Wall Display System at RTC, established under the Integrated Flood Management System, including;

(The bidder is responsible to do the Appendix A - Description of the Services)

1.1.1 Video Wall Display Panels (Triolion 55" Panels x 16 Nos)

Inspection for defects, cleaning of surfaces and ventilation, alignment and bezel gap verification, mounting bracket checks, and orientation/image continuity verification.

1.1.2 Power Supply and Electrical Connections

Testing of power supply units, inspection of cable connections, verification of 6-Way PDU functionality, and cable management system checks.

1.1.3 Signal Processing and Control Equipment

Testing of controllers, IP Encoders (8) and Decoders (16), functional testing of AVCIT CMS software, inspection of DTB Gigabit Ethernet Switches (2), and end-to-end signal path verification.

1.1.4 Software and Firmware

Health checks of software/firmware, license validation, application of updates and patches (with Client approval), backup of configurations, and CMS performance optimization.

1.1.5 Environmental and Thermal Management

Inspection of temperature and ventilation, thermal imaging of critical components, verification of cooling and airflow at RTC Centre, and cleaning of cooling fans and pathways.

1.1.6 UPS System (Kehua 10KVA)

Visual inspection and cleaning, battery health and voltage checks, load testing and transfer switch verification, alarm/indicator checks, runtime estimation, and input/output connection inspection.

1.1.7 Computing Equipment (HP Pro 280 i5 PC and Monitor)

Hardware and OS health checks, disk cleanup and optimization, antivirus/security updates, monitor calibration, keyboard/mouse functionality checks, and verification of CMS connectivity.

After completing all cleaning activities and preventive maintenance tasks, the selected contractor shall verify the full functionality of the video wall system and associated equipment before leaving the RTC Centre. This verification must ensure that all components are operating correctly, signals are properly transmitted, and the system is fully functional, thereby confirming service quality and operational readiness at the end of each visit.

If any breakdown occurs, it will be reported by the employer to the contractor, and the contractor shall attend within 48 hours. The repair will be carried out with necessary approval.

The selected bidder should provide a comprehensive maintenance annual schedule, including the following details, before signing the agreement.

- The Service Provider shall perform quarterly preventive maintenance, with a minimum of three (03) visits per year, to ensure the reliable operation of the video wall system and associated infrastructure. The scope of work includes inspection, cleaning, alignment, and performance checks of the 16 Triolion display panels; verification of power supply units, cabling, and PDUs; testing of signal processing equipment, controllers, encoders/decoders, and network switches; software and firmware updates with backups and license validation; environmental and thermal management of panels and racks; UPS system health checks including batteries and load testing; computing equipment optimization and security updates; and rack infrastructure inspection with cable management and structural integrity verification, all to be carried out consistently over a three-year period.

2.0 Labour Discipline & Behavior

1. Workers shall be worked as per the rules and regulations of the corporation.
2. Details of workers assigned for this work (Including their permanent address, copies of National Identity cards) to be submitted to the Engineer.
3. Prior to each maintenance inspection, the visit should be informed to the Engineer and details such as names, NIC numbers and details of traveling vehicles should be informed via letter to the respective institute where the weather station is located.
4. The project Engineer reserves right to dismiss any kind of manpower who is not suitable in any ways.

5. Contractor should not allocate employees who may be a threat to the National Security. If any kind of situation arise, contractor is fully responsible for the same.

3.0 Payments

1. Method of payment for the service agreement shall be made annually at the beginning of each year with respect to the date of signing of contract.
2. Repair and Replacement payment will be done after being certified by the engineer as successfully completed and after submission of respective payment certificate.
3. Bills with two copies shall be forwarded to the Engineer.
4. The Engineer reserves right to fully or partially pay the bill, considering the work done.

Read Only

**1.0 Drawings, Diagrams & Supplementary
Data
(Refer Annexure D)**

**2.0 Information Table of Material List
(Refer Annexure E)**

**3.0 Layouts
(Refer Annexure F)**

**4.0 Supplier's Project Service Maintenance
Manual
(Refer Annexure G)**

**5.0 Display Unit User Manual
(Refer Annexure H)**

Section VII. Activity/ Price/Rate Schedule (Appendix D)

The rates and prices to be filled in by the Bidders in the following schedules shall be used for bid evaluation, as described in the Instructions to Bidders.

Price Schedule

For Three (3) Years Comprehensive Maintenance Agreement for Video Wall Display System at RTC, established under the Integrated Flood Management System

Item No.	Description	Unit	Qty (a)	Rate per Service per Year (LKR.) (b)	Amount (LKR.) (a×b)
1	The Service Provider shall perform quarterly preventive maintenance (minimum three (03) visits per year) to ensure the reliable operation of the video wall system and associated infrastructure. This includes inspection, cleaning (as per the 4.0 Supplier's Project Service Maintenance Manual), alignment, and performance checks of the 16 Triolion display panels; verification of power supply units, cabling, and PDUs; testing of signal processing equipment, controllers, encoders/decoders, and network switches; software and firmware updates with backups and license validation; environmental and thermal management of panels and racks; UPS system health checks including batteries and load testing; computing equipment optimization and security updates; and rack infrastructure inspection with cable management and structural integrity verification. Also include to attending maximum of 36 emergency breakdowns. (Including the scope of works) for one (01) year.	Nos.	3		
Total Bidding Price					
Add: 18% VAT					
GRAND TOTAL					

NOTE:-

- i. The contractor shall provide all labours, ladders and tools etc.
- ii. The contractor is responsible for providing transport facilities
- iii. The contractor shall provide all the necessary software related to the Video Display system act computer etc.
- iv. The Contractor shall perform all maintenance services in strict accordance with the **Supplier's Project Service Maintenance Manual as set in Annexure G and Display Unit User Manual as set in Annexure H**

Total amount in words (Use for bid price in the form of bid): Rupees

.....
.....
.....

Authorised person of the bidder

Name :

Designation :

Address :

.....

.....

NIC No :

Mobile No :

Date :

Signature :

Common Seal

Rate Schedule

for
Transport cost for Attending to the breakdown services of Video Wall Display System on
request

Repair if Observed During Breakdown Service and regular Maintenance.

Type of the Repair	Qty	Repairing Rate (LKR.)	Warranty offered	
			SLDC Requirement	Bidder Offer
Triolion LED Display Screen	1		3 Years	
2K HDMI Node (2HDMI IN = 1 HDMI Loop OUT) IP Encoder for PC Inputs	1		3 Years	
2K HDMI Node (1 HDMI OUT + 1 DVI OUT) IP Decoder for Video Wall Displays	1		3 Years	
DTB Gigabit Ethernet Switch	1		3 Years	
Video Wall Control Software (CMS) with Dongle	1		3 Years	
10kVA (Tower Type) UPS	1		3 Years	
Desktop PC with Compatible Keyboard & Compatible Optical Mouse	1		3 Years	
21.5 Inch Monitor for the PC	1		3 Years	
6mm 2 Core Cable for UPS	1M		Please specify	
2.5mm Earth Cable for UPS	1M		Please specify	

Rates for the Replacement if Observed During Breakdown Service and regular Maintenance.

Type	Qty	Replacement Rate (LKR.)	Warranty offered	
			SLDC Requirement	Bidder Offer
Supply, installation, and configuration of Triolion LED Display Screen with fixing and all relevant accessories.	1		3 Years	
Supply, installation, and configuration of a 2K HDMI Node (2 HDMI IN, 1 HDMI Loop OUT) IP Encoder for PC inputs, including fixing and all relevant accessories.	1		3 Years	

Supply, installation, and configuration of a 2K HDMI Node (1 HDMI OUT + 1 DVI OUT) IP Decoder for video wall displays, including fixing and all relevant accessories.	1		3 Years	
Supply, installation, and configuration of DTB Gigabit Ethernet Switch with wind direction sensors, including fixing, CAT6 cable wiring, and all relevant accessories.	1		3 Years	
Supply, installation, and configuration of Video Wall Control Software (CMS) with dongle, including fixing, relevant accessories, system software, and licenses.	1		3 Years	
Supply, installation, and configuration of 10kVA Tower Type UPS, including fixing and all relevant accessories.	1		3 Years	
Supply, installation, and configuration of a Desktop PC with compatible keyboard and optical mouse, including fixing and all relevant accessories, Windows software licenses, and setup of CMS and other required software.	1		3 Years	
Supply, installation, and configuration of 21.5-inch monitor for the PC, including fixing and all relevant accessories.	1		3 Years	
Supply, installation, fixing and configuration of Batteries for 10kVA (Tower Type) UPS as per the specification. - BATT Type (Standard) : 9Ah (Please note that the UPS includes sixteen (16) batteries.)	1		1 Year	
Supply, installation, and configuration of CAT 6A Cable Shielded (According to the 1.0 Drawings, Diagrams & Supplementary Data (Refer Annexure D)) with including fixing and all relevant accessories.	1M		Please specify	

Supply, installation, and configuration of HDMI Cable (According to the 1.0 Drawings, Diagrams & Supplementary Data (Refer Annexure D)) with including fixing and all relevant accessories.	1M		Please specify	
Supply, installation, and configuration of 6mm 2 Core Cable for UPS (According to the 1.0 Drawings, Diagrams & Supplementary Data (Refer Annexure D)) with including fixing and all relevant accessories.	1M		Please specify	
Supply, installation, and configuration of 2.5mm Earth Cable for UPS (According to the 1.0 Drawings, Diagrams & Supplementary Data (Refer Annexure D)) with including fixing and all relevant accessories.	1M		Please specify	

Note:

- All specification of the display and other equipment are provided under the supplementary data
- The above rates shall be valid for a period of three years.
- Manufacture Authorization is required for the Displays, Encoders, Decoders, Ethernet Switches, UPS, Computer and etc.
- Breakdown to be attended within 48 hours after approval of the work.
- Agreed to proceed with the above prices for the three years.
- The contractor shall provide all labours, ladders and tools etc.
- The contractor is responsible for providing transport facilities
- The contractor shall provide all the necessary software related to the Video Display system act computer etc.
- Agreed that in the event of any component replacement, all defective items must be returned to the client.

Signature Authorized person of the bidder

Official Company Seal

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Section VIII. Preventive Maintenance Checklist

Note : The bidder need provide their consent and agreed to submit following format for every preventive maintenance visit.

(To be completed by the Service Provider's technician during each preventive maintenance visit)

Visit No : _____

Date : _____

Technician Name : _____

No.	Check Item	Status (✓/X)	Remarks
A1. Video Wall Display Panels (Triolion 55" x 16 Units)			
1	Visual inspection of all 16 display panels		
2	Dead pixel / stuck pixel check		
3	Color uniformity and brightness consistency		
4	Burn-in / image retention inspection		
5	Panel surface cleaning completed		
6	Ventilation area cleaning completed		
7	Bezel alignment and gap inspection		
8	Mounting bracket and support structure inspection		
9	Power supply unit testing (all panels)		
10	Power cable and signal cable connection check		
11	Fan / ventilation system inspection		
A2. Signal Processing Equipment (AVCIT Encoders, Decoders & Switches)			

1	IP Encoder functionality test (8 units)		
2	IP Decoder functionality test (16 units)		
3	HDMI / DVI signal quality verification		
4	Network connectivity test (Ethernet switches)		
5	CMS software functionality check		
6	Firmware version check and update status		
7	Configuration backup completed		
A3. UPS System (Kehua 10KVA)			
1	Visual inspection and cleaning		
2	Battery voltage measurement		
3	Load percentage check		
4	Transfer switch test		
5	Alarm / indicator verification		
6	Input / output voltage measurement		
7	Runtime estimation		
A4. Computing Equipment (HP Pro 280 i5 PC & Monitor)			
1	PC hardware health check		
2	OS performance and disk health check		
3	Antivirus / security update status		
4	Monitor display quality check		
5	Connectivity with video wall system verified		
A5. Rack & Infrastructure			
1	Rack physical inspection		
2	Cable management inspection		

3	PDU functionality check		
4	Rack ventilation and temperature check		

Overall System Status:

Fully Operational

Operational with Minor Issues

Requires Attention

Recommendations:

Service Provider		Client Representative	
Name:		Name:	
NIC No:			
Signature:		Signature:	
Date:		Date:	

Read Only

**Section IX.
Standard Forms**

Format for Bid Security
(Relevant Reference to the Procurement Manual)

[This bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

[Insert issuing agency's name and address of issuing branch or office]

Beneficiary: -----

[name and address of Employer/ Purchaser shall be inserted by the PE]

Date: -----[Insert (by issuing agency) date]

BID GUARANTEE No.: ----- [Insert (issuing agency) number]

We have been informed that ----- [Insert (issuing agency) name of the bidder; if a Joint Venture, list complete legal names of partners] (hereinafter called "the bidder") has submitted to you its bid dated ----- [Insert (issuing agency) date] (hereinafter called "the bid") for the execution/supply [select appropriately] of [Insert name of contract] under invitation for bids No. ----- [Insert IFB number] ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- [Insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of -----

----- [Insert amount in figures] ----- [Insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder,

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the instructions to Bidders
(herein after "the **ITB**") of the **IFB**; or
- (c) having been notified of the acceptance of its Bid by the Employer/Purchaser during the period of bid validity, (i) fails or refuses to execute the contract form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the **ITB**.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ----- (Insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date -----.

[signature(s) authorized representative(s)]

**Acceptable Format for Performance Guarantee/Security
(Relevant Reference to the Procurement Manual)**

[Issuing Agency's Name, and Address of Issuing Branch or Office]_

Beneficiary: **General Manager, Sri Lanka Land Development Corporation**
[Name and Address of Employer]

Date:

PERFORMANCE GUARANTEE/SECURITY No.: _____

We have been informed that _____ [name of Contractor/supplier] (hereinafter called 'the Contractor') has entered into Contract No. _____ [reference number of the contract] dated _____ with you for the _____ [insert "construction / "supply" of _____ [name of contract and brief description of Works or supply] (hereinafter called "the Contract") Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we _____ [name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of _____ [amount of figures] _____ [amount in words], such sum being payable in the types and proportions of currencies in which the Contract price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee/security shall expire, no later than the _____ day of _____, 20____ [insert 28 days beyond the scheduled contract completion date]. and any demand for payment under it must be received by us at this office on or before that date.

[signature(s)]

Check List for Bidders

Bidders are advised to fill in the following table:

ITEM	ITB Clause	YES (tick)	REFERENCE
Form of Bid			
Addressed to the Employer	18		
Completed?	18		
Signed?	18		
Bid Securing Declaration Form (if required)			
Properly filled and signed	16		
Bid Security (if required)			
Address to the Employer?	16		
Format as required?	16		
Issuing Agency as specified?	16		
Amount as requested?	16		
Validity 28 days beyond the validity of Bid?	16		
Declaration of Non-Collusion and Multiple Bids			
Affidavit with required signatures	NPC 5.6.4		
Qualification Information			
All relevant information completed?	4		
Signed?	4		
Addendum			
Contents of the addendum (if any) taken into account?	10		
BID package			
All the documents given in ITB Clause 12 are enclosed in the original and the copy?	12		
ITB Clause 19 followed before sealing the Bid package?	19		